



TO MEMBERS OF THE COUNCIL:

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on

Monday 16th July 2018 at 7.30 pm at Tivetshall Village Hall

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

SIGNED: *R G Hill*

DATED: 5th July 2018

AGENDA

- 1. APOLOGIES AND APPROVALS OF ABSENCE**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 4. MINUTES**
 - 4.1 To approve the minutes of the 13th June Council meeting.
 - 4.2 Matters arising from the minutes
- 5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONERS’ FORUM**
 - 5.1 Reports from District Cllr and County Cllr, if present
 - 5.2 Parishioners' Forum
- 6. REPORTS FROM CLERK AND COUNCILLORS**
 - 6.1 Update on Highways and Public Rights of Way matters
- 7. HIGHWAYS AND MAINTENANCE MATTERS**
 - 7.1 Consideration of security measures for Playing Field
 - 7.2 To consider next steps re ongoing problem with fly-tipping off Star Lane
 - 7.3 To consider maintenance contract for grass cutting of public areas
- 8. UPDATE FROM VILLAGE HALL MANAGEMENT COMMITTEE**
- 9. PLAY EQUIPMENT ANNUAL INSPECTION REPORT**
 - 9.1 To Receive Annual Inspection Report from Play Safety Ltd
 - 9.2 To Consider Action to be taken
- 10. TO CONSIDER BID FOR PARISH PARTNERSHIP FUNDING FOR 2018/19**
- 11. UPDATE ON B4RN PROJECT**
- 12. TO CONSIDER PC CONTRIBUTION TO WW1 CENTENARY EVENT**
- 13. TO REVIEW AND ASSIGN RESPONSIBILITIES FOR WORKSTREAMS IN COMMUNITY PLAN**
- 14. TO CONSIDER ADDITIONAL SITES SUBMITTED TO GREATER NORWICH DEVELOPMENT PLAN**
- 15. INSTALLATION OF SAM2 EQUIPMENT**
 - 15.1 To Review and Approve the Memorandum of Understanding
 - 15.2 To Review the SAM2 Joint Agreement between Tivetshall and Burstn & Shimpling PC
- 16. VILLAGE GREEN AREA**
 - 16.1 To consider suggestion box Request from Tivetshall Families and Friends
 - 16.2 To consider next steps regarding vehicle damage to grassed area and edge of road
- 17. TO CONSIDER PROCESS FOR SUBMITTING GRAPEVINE CONTENT**
- 18. TO NOTE CORRESPONDENCE RECEIVED**
 - 18.1 To note correspondence from Historic England regarding St Mary’s War Memorial
 - 18.2 To note correspondence from Dickleburgh Sea Scouts
- 19. FINANCE**
 - 19.1 To consider future banking arrangements
 - 19.2 To receive the balance of accounts and bank reconciliation
 - 19.3 To consider action relating to outstanding invoices for Grapevine Advertising

19.4 To approve payments to include:

- 19.4.1. Clerk's monthly gross salary for period 01/07/18 to 31/07/18 of £267.89
- 19.4.2. Clerk's monthly gross salary for period 01/07/18 to 31/08/18 of £267.89
- 19.4.3. Anglia Book-Keeping for payroll administration - £13.50
- 19.4.4. Play Safety Ltd (Annual Inspection) - £113.40
- 19.4.5. Tivetshall PCC (donation for upkeep of St Mary's churchyard) - £30

20. STAFFING MATTERS (CONSIDER EXCLUDING THE PUBLIC)

18.1 To Consider the next Steps in Recruitment to the Handyperson Vacancy

21. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING

22. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Proposed as Wednesday 12th September 2018 at 7.30pm