

## Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green** boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	16,245	12,478				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	9,095	9,400	305	3.35%	NO		
3 Total Other Receipts	4,962	8,743	3,781	76.20%	YES		<p>Extra income in 2017/18: CIL Payments £2835 Parish Partnership Grant towards bus shelter £1190 Total extra income in 17/18 £4025</p> <p>Extra income in 2018/19: VAT refund £824 for 17/18 received in 2018/19. VAT refund for 2018/19 £1718.70 received Feb 2019 CIL Payments £2359.75 Refund from NCC Parish Partnership of £953.90 as trod path resurfacing in 17/18 less costly that quoted. Income from Burston &amp; Shimpling PC for contribution to SAM machine £859.75 Parish Partnership funding towards SAM machine - £1719.50 Total extra income in 18/19 £4902.45</p>
4 Staff Costs	2,563	4,140	1,577	61.53%	YES		<p>Clerk employed for complete year in 2017/18 at 5 hrs per week 2018/19 - Clerk's hours increased to 6 hrs per week from 1/4/19 - £681.48. Additional hours paid to Clerk in relation to GDPR and SAM2 installation and establishment of joint agreement with Burston &amp; Shimpling Handyman employed from August 2018-February 2019 on contracted 2 hours per week -.£404.35</p>
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	15,261	15,532	271	1.78%	NO		
7 Balances Carried Forward	12,478	10,949			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	12,478	10,949				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	262,766	267,789	5,023	1.91%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable