

**TO MEMBERS OF THE COUNCIL:**

You are hereby summoned to a meeting of TIVETSHALL PARISH COUNCIL to be held on

Tuesday 24 June 2014 at 7.30pm at the Village Hall

Tivetshall Parish Council Contact: Mrs Lynn Jollans, Hall Farm House, Hall Road, Tivetshall St Margaret, Norwich NR15 2BD. Tel: 01379 677881

**DATED: 17 June 2014**

**AGENDA**

1. **APOLOGIES FOR ABSENCE.**
2. **TO RECEIVE DECLARATIONS OF INTEREST.**
3. **TO CONSIDER APPLICANTS FOR CO-OPTION.**
4. **MINUTES**
Minutes of the meeting held on 13 May 2014 will be presented for review and approval.
5. **PUBLIC PARTICIPATION**
	1. Reports from Martin Wilby, District Councillor and Beverley Spratt, County Councillor if present.
	2. Report from Isabelle Agrir, PCSO, if present.
	3. Parishioners’ forum.
6. **PROPER OFFICER**
To consider the appointment of a temporary Clerk and Proper Officer.
7. **PLANNING**
	1. 2014/0842 Chestnut Farm, Station Road, NR15 2BA.
	Demolition of listed 19th Century Cattle Range.
	2. 2014/0913 Kashmir, Hales Street, NR15 2EE.
	Proposed single story rear extension.
8. **TO RECEIVE REPORTS FROM COUNCILLORS ON CURRENT ISSUES**
	1. Playing field.
		1. Football Club Agreement and Goal Posts.
9. **TO NOTE CORRESPONDENCE RECEIVED**
10. **FINANCE**
	1. Annual Return
		1. To approve the Annual Return accounting Statements
		2. To approve the Annual Return Governance Statement
	2. To approve payments to include
		1. Pam Carpenter replacement for cheque number 101192 (not delivered) agreed in October 2013 as per minutes Page 386 item 11.4
		2. Broker Network Ltd (Insurance) replacement for cheque number 101234 agreed in May 2014 as per draft minutes Page 402 item 10.4
		3. V. Dennis Attending Internal Audit
		4. Primrose Press Grapevine June
		5. Norse Half Year Grounds Maintenance
		6. S. Jollans cakes for Parish Meeting as per April minutes Page 400 item 8.2
11. **COUNCILLORS’ COMMENTS/FUTURE AGENDA ITEMS.**
	1. Parochial Church Council Donation.
12. **DATE OF NEXT MEETING**
To confirm the date and time of the next meeting as Tuesday, 8 July, 2014 at 7.30 pm.

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| **Tivetshall Parish Council Income and Expenditure** |  |
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| **Community Account Balance as at 31/03/2013** |  |  | **£13,058.29** |
| EXPENDITURE |  |  |  |
| April Payments Agreed | £1,649.22 |  |  |
| May Payments agreed | £1,478.69 |  |  |
|  | **Expenditure to date** | **£3,127.91** |  |
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| INCOME |  |  |  |
| April | £5,052.50 |  |  |
| May | £617.74 |  |  |
|  | **Income to date** | **£5,670.24** |  |
|  |  | **Balance** | **£15,600.62** |
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| Payments for authorisation June |  |  |  |
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| P. Carpenter Replacement for cheque 101192  | £120.00 |  |  |
| Vivienne Dennis Internal Audit | £50.00 |  |  |
| Primrose Press June Grapevine | £112.00 |  |  |
| Insurance Replacement for cheque 101234 | £410.42 |  |  |
| S. Jollans Refreshments at Parish Meeting  | £20.00 |  |  |
| Buildbase Cuprinol | £31.90 |  |  |
| Norse Ground Maint 6 month  | £1,304.08 |  |  |
| PSSG | £25.00 |  |  |
| **June Total** | **£2,073.40** |  |  |
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