



TIVETSHALL PARISH COUNCIL

Minutes of Tivetshall Parish Council Meeting: 7:30 pm, Wednesday 8th February 2017, Tivetshall Village Hall

Present: Rita Land (Chair), Tony Jollans, Robert Alleguen-Porter, Chris Sadler
Bev Spratt (part-time), Ros Hill (Clerk)
3 members of the public.

Apologies: Christopher Miller, Martin Wilby

1. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Miler sent apologies for absence, these were accepted.

2. TO CONSIDER APPLICANTS FOR CO-OPTION

None.

3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS

Rob Alleguen-Porter declared an interest in item 6.2.1 – 6.2.5

4. MINUTES

The previously approved minutes of the December meeting were signed and the minutes of the January meeting were reviewed and approved.

There were no matters arising from the January minutes.

5. PUBLIC PARTICIPATION

Cllr Bev Spratt – brought to Council's attention a letter he had received about the poor state of the public footpaths in the village. Agreement was reached that Cllr Chris Sadler would confirm the number of signs required and Cllr Spratt would arrange to have the signs delivered to Cllr Sadler's address in readiness for erection by the Parish Council once the weather improves. The Clerk to try and locate a report from parishioners which was presented last year as this details problem areas.

Cllr Spratt reported that Norfolk County Council (NCC) will cut footpaths once next year to meet their obligation of maintaining footpaths, but that the PC could undertake any other maintenance it deemed necessary. It was pointed out that the PC have the option of taking maintenance of footpaths under their control completely, for which NCC would make a financial contribution.

Cllr Spratt brought the matter of bridges on the footpaths needing repair. The Clerk is to contact the parishioner concerned to identify the bridges cited as needing repair, then contact Gary Overland at NCC to request repair during the Spring.

Clerk to ensure footpaths are an agenda item for March.

Cllr Spratt reported an expected increase of 4.8% to NCC's share of the Council Tax to enable the budget for Adult Social Services to increase to meet rising demand and to meet general increased costs. The number of Looked After Children in Children's Services has increased. A new interim Director of Children's Services is in place.

Cllr Spratt left the meeting.

A parishioner gave feedback on some recent meetings about the poor broadband speed in rural areas, at which the problems experienced in Tivetshall had been represented by people who either live or work in the village. It was suggested that Broadband for Rural Norfolk (B4RN) might be the way forward for the village due to the slippage in time of the upgrade from BT. This would give connection speeds of 700 megs, which would get faster in the future. Parishioners were asked to complete the survey on the B4RN website.

B4RN to deliver a presentation to parishioners and those in surrounding villages on 21st February at 7.30pm. The PC was asked if it would offer support by paying for the hire of

the village hall (£25.00), Council agreed that this could be paid as an emergency payment by the Clerk before the next meeting due to the urgency of the matter.

6. REPORT FROM CLERK AND COUNCILLORS

- 6.1 Cllr Tony Jollans reported that parishioners had raised the need for a footpath along the A140 North from the junction of Rectory Road to service the needs of residents of the barn conversions. Agreed for Cllr Jollans to investigate further and obtain costs. Cllr Tony Jollans reported that he is meeting with Cllr Martin Wilby and Helen Mellors from SNDC to review the situation with lorries queuing for the weighbridge at the Maltings on Moulton Road.
- 6.2 **Tivetshall Families and Friends**
- 6.2.1 Cllr Alleguen-Porter reported on a recent meeting at the village hall to research equipment for Film Nights and other community/private hire events. A quote had been received from one contractor to give an indication of cost. A grant may be available from the Arts Council to assist with cost. TFAF propose that cost is shared between the Parish Council, TFAF and the Village Hall Management Committee (VHMC). General feeling was that the equipment would be part of the fixtures and fittings of the village hall. Clerk to check whether the PC insurance would cover the equipment as they are the owners of the village hall.
- 6.2.2 TFAF Website – Cllr Alleguen-Porter explained the new website developed by TFAF with the view to this being a community site and options for the PC content currently on the Tivetshall Parish Council site. Agreed that the PC will retain the existing PC site for all PC items required by law with a link from the TFAF site and vice versa and all other village organisation pages to be moved to the TFAF website.
- 6.2.3 Litter Pick- TFAF proposing to organise the SNDC Litter pick – the Chair thanked TFAF for taking this up and confirmed that SNDC will provide equipment needed.
- 6.2.4 Tivetshall Community Lottery – Cllr Rob Alleguen-Porter presented details of the TFAF Community Lottery and asked whether the monthly draw could take place either before or after the PC meeting. Council agreed that this could take place prior to the PC meeting.
- 6.2.5 Parish Council Insurance and scope for providing cover for TFAF events. All agreed that three organisations paying out insurance costs for village amenities and events seemed unnecessary. The Clerk to contact Came and Co and explore options for providing insurance for the PC, VHMC and TFAF. Details of current cover for VHMC to be obtained to ensure parity.
- 6.3 Comment on Precept – Cllr Rita Land. Confirmation of receipt of Precept Form from SNDC. Band D to remain the same as last year.
- 6.4 The Clerk commented that it would benefit the community if the PC was able to share information/correspondence with parishioners in a timely manner by making best use of social media such as Facebook. It was proposed that the PC share items of interest to the public on a FB group page in addition to the PC website. It was agreed to explore working in partnership with TFAF by making use of the TFAF Facebook page in addition to the PC website. Clerk to action.

7. PLANNING

- 7.1 2016/2779 Croft Lea, The Street, Tivetshall St Mary, NR15 2BT Certificate of Lawfulness – Existing. No objection from PC.

8 TO DISCUSS MAINTENANCE MATTERS

- 8.1 Nicky Thrower had contacted the PC to enquire about the proposed work and price for repairs to fence adjoining playing field as he had not had confirmation of the work to be carried out. Agreed that a price of £1250 was approved by Council to replace all posts and put in post savers. Clerk to liaise with Nicky Thrower.

- 8.2 Norse had contacted the PC as Mark Wyatt had heard nothing since sending a revised quote for gang mowing the playing field on 26th October at a cost of £1018.18. Clerk to confirm with Norse and apologise for the delay.

9. TO NOTE CORRESPONDENCE RECEIVED

- 9.1 Churchill Surgery Patient Participation Group – asking for support from the PC in publicising the new group. The Clerk confirmed posters had been displayed on parish notice boards.
- 9.2 South Norfolk Tree Wardens – to consider appointment of a volunteer tree warden for Tivetshall. The PC supported this in principle. Clerk to make enquiries.
- 9.3 SNDC Community Governance Review – Cllr Tony Jollans gave feedback from his attendance at the SNDC presentation about the Governance Review and reported that he didn't anticipate an impact for Tivetshall. Agreed to put on agenda in April once the Terms of Reference have been published.

10. TO DISCUSS APPOINTMENT OF INTERNAL AUDITOR FOR EOY ACCOUNTS

Not discussed. To be carried forward to March agenda.

11. FINANCE

- 11.1 The Clerk presented the balance of accounts. The bank account was reconciled against cash book figures. Cllr Rita Land to arrange online access to bank account for the Clerk.
- 11.2 The following payments were authorised:
Information Commissioners Office - Renewal of registration £35.00
The Primrose Press – printing of Grapevine for Jan/Feb 2017 £148.00
Councillor training expenses - £40 Cllr Alleguen-Porter
Clerk's training (invoice not received as yet). Two day Clerk's course £110 and EOY Accounts Course £25, plus VAT
M P Stephenson & Sons – Christmas Tree £90
- 11.3 The invoice had not yet been received for the Clerk's Training - two day Clerk's course £110 and EOY Accounts Course £25, plus VAT

12. TO SET THE DATE AND TIME OF THE NEXT MEETING

Confirmed as 7:30 pm on Wednesday 8 March 2017.

The meeting closed at 9.30 pm.