



THE TIVETSHALLS

St. Mary & St. Margaret

TIVETSHALL PARISH COUNCIL

Minutes of Tivetshall Parish Council Meeting

Tuesday 8 April 2014 at 7.30 pm at Tivetshall Village Hall

Present: Tony Jollans - Chair (T.J.), Claire Kirby (C.K.), Pam Carpenter (P.C.), Lynn Jollans (L.J.), Sally Chapman (Clerk), 4 Parishioners.

1. APOLOGIES FOR ABSENCE

Martin Wilby District Councillor, Isabelle Agrir PCSO.

2. RECEIVE DECLARATIONS OF INTEREST

Councillors' Jollans and Jollans item 8.2.

3. CONSIDER APPLICANTS FOR CO-OPTION

None

4. CONFIRMATION OF MINUTES

The minutes of the 11 March 2014 meeting were approved and signed.

5. PUBLIC PARTICIPATION

A parishioner commented that the recent edition of The Grapevine Parish Magazine was light and refreshing.

6. PLANNING APPLICATIONS

None

7. RECEIVE REPORTS FROM COUNCILLORS AND CLERK

7.1. Playing field/Play area update

The Chair was pleased to announce the play bark had been delivered and maintenance around the playing field is still in progress.

7.2. Oil buying group

The current co-ordinator is moving and CK said she would take on the role temporarily until a new co-ordinator was found.

7.3. Saffron Affordable Housing on The Street/Rectory Road/A140 junction

The reported water leak in The Street has now been fixed. As yet no response from NCC Highways to TPC request regarding licence for reflector posts.

7.4. Bunny's Burrow land ownership

The Clerk will telephone Land Registry regarding this issue.

7.5. Trees in Church Lane

CK contacted Mr Robin Taylor SNDC Landscape Officer regarding the condition of the Ash trees. RT suggested local Tree Surgeons for advice. As the status of Church Lane is unknown; Councillors to await further information before deciding the way forward.

7.7. The Great Litter Pick - 12 April 2014 @ 10.00am. Posters have been sent to the school and a donation of Easter eggs have been received for the children taking part. The Chair said he would contact SNDC regarding signage of Litter Picking in progress. A parishioner reported rubbish in Station Road.

7.8. Purchase of hedging/bollards for village hall site

A quote has been received for the bollards and the Councillors agreed that Hastoe Housing Association should be contacted regarding their tenants driving on the grass from the village hall and

parking in front of their houses. It was suggested that Hastoe should be billed for the cost and fitment of the bollards. Clerk to contact Hastoe.

7.9. Clerk Employment Arrangement

The Clerk reported she still has not received a job description or the employment policies mentioned in her contract.

8. ANNUAL PARISH MEETING

8.1 Councillors requested the Clerk to contact Tivetshall's Parish groups and ask them to give a report at the meeting.

8.2 Refreshments at the meeting were proposed by the Chair, 2nd by CK, unanimous.

9. CORRESPONDENCE RECEIVED

9.1 Development Boundary and Infill site land Tivetshall St Mary.

CK gave the meeting a background of the proposed movement of the boundary and additional private houses at the Saffron Housing development, which was not, included in the original plans proposed in 2009. The Chair asked if the PC were informed of the additional proposal and the closing date of objections. CK confirmed that it was not known, as none of the Councillors were on the PC at the time but understands objections should be in before the end of August. The Chair proposed that TPC should object to the proposed boundary change, PC 2nd, unanimous. CK stated she would write to SNDC planning.

9.2 The Clerk had notification of the new Mobile Library's timetable, which was placed in the notice board outside the village hall.

9.3 A thank you letter for their donation from the Dickleborough Sea Scouts was read out by the Chair.

9.4 Citizen's Advice Bureau had sent details of their new mobile unit which will visit Harleston and Eye.

10. FINANCE

10.1 Balance of accounts – a copy was given to all Councillors

10.2 Risk Assessment – still to complete

10.3 Half Year Review – still to complete

10.4 The NALC subscription was up for renewal and the Chair proposed, PC 2nd.

10.5 Approved payments:

Chq. No.	Details	Amount
101223	Action Play & Leisure - Bark	£1,236.00
101224	Primrose Press - Grapevine	£112.00
101225	NALC Subscription	£131.41
101226	Clerk Salary	£157.17
101227	Clerk Expenses	£12.64

11. COUNCILLORS COMMENTS/FUTURE AGENDA ITEMS

11.1 Overgrown hedges at 8 Rectory Road/Bonds Road junction.

12. DATE OF NEXT MEETING

Annual Parish Meeting and Annual General Meeting – Tuesday 13 May 2014 at 7.00pm

Meeting closed at 20.35

