**TO MEMBERS OF THE COUNCIL:**

You are hereby summoned to a meeting of TIVETSHALL PARISH COUNCIL to be held on

Tuesday 13 May 2014 at 7.30pm at the Village Hall

**Sally Chapman, Tivetshall Parish Council Clerk -** 19 Gawdy Close, Harleston, Norfolk. IP20 9ET. Tel. 01379 855486

**SIGNED DATED:**

08/05/2014

**AGENDA**

1. **ELECTION OF CHAIR AND VICE CHAIR AND DECLARATION OF OFFICE**
2. **APOLOGIES FOR ABSENCE**
3. **TO RECEIVE DECLARATIONS OF INTEREST**
4. **TO CONSIDER APPLICANTS FOR CO-OPTION**
5. **MINUTES**5.1 Minutes of the meeting held on Tuesday 8th April 2014 will be reviewed, amended as/if considered necessary, and approved.

5.2 Matters arising

1. **PUBLIC PARTICIPATION**
2. **PLANNING**

7.1 Walnut Tree Cottage, Lodge Road, Tivetshall St. Margaret – single storey hardwood conservatory

1. **TO RECEIVE REPORTS FROM COUNCILLORS/CLERK AND DISCUSS CURRENT ISSUES INCLUDING**
	1. Playing field/Play area update - Tasburgh Football team
	2. Oil Buying Scheme Coordinator
	3. Saffron Affordable Housing on The Street/Rectory Road/A140 junction
	4. Bunny’s Burrow land ownership
	5. Trees in Church Lane
	6. Littering in the village/Litter Pick
	7. Purchase of hedging/bollards
	8. Policies and Procedures
	9. The Ram’s signage
	10. Local Development plan
	11. A140 Bus Stop Lighting
	12. Fly tipping/Horse Riding – St. Mary’s Churchyard
	13. Broad Lane / Broad Way / Back Lane
	14. B1134/Station Road/Moulton Road traffic
2. **TO NOTE CORRESPONDENCE RECEIVED**

9.1 Community PSSG

9.3 The Card and Party Shop

9.2 The Adnams Charity

1. **FINANCE**
	1. To receive the balance of accounts
	2. Risk Assessment
	3. Internal Audit and 2013/14 Annual Return
	4. Aviva Local Council Insurance quotation
	5. To approve payments to include:
		1. SNDC – dog Bins £147.12
		2. Buildbase maintenance materials £205.61
		3. Timothy Playford maintenance work £500.00
		4. Clerk’s salary – April £157.39
		5. Community car scheme £45.75
2. **TO RESOLVE OUTSTANDING EMPLOYMENT ISSUES**

 Members of the public may be excluded while confidential issues are discussed

1. **COUNCILLORS’ COMMENTS/FUTURE AGENDA ITEMS**

**DATE OF NEXT MEETING** To confirm the date and time of the next meeting as: **Tuesday, 10 June 2014 at 7.30pm**