**TO MEMBERS OF THE COUNCIL:**

You are hereby summoned to a meeting of TIVETSHALL PARISH COUNCIL to be held on

Tuesday 13 May 2014 at 7.30pm at the Village Hall

**Sally Chapman, Tivetshall Parish Council Clerk -** 19 Gawdy Close, Harleston, Norfolk. IP20 9ET. Tel. 01379 855486

**SIGNED DATED:**

08/05/2014

**AGENDA**

1. **ELECTION OF CHAIR AND VICE CHAIR AND DECLARATION OF OFFICE**
2. **APOLOGIES FOR ABSENCE**
3. **TO RECEIVE DECLARATIONS OF INTEREST**
4. **TO CONSIDER APPLICANTS FOR CO-OPTION**
5. **MINUTES**5.1 Minutes of the meeting held on Tuesday 8th April 2014 will be reviewed, amended as/if considered necessary, and approved.

5.2 Matters arising

1. **PUBLIC PARTICIPATION**
2. **PLANNING**

7.1 Walnut Tree Cottage, Lodge Road, Tivetshall St. Margaret – single storey hardwood conservatory

1. **TO RECEIVE REPORTS FROM COUNCILLORS/CLERK AND DISCUSS CURRENT ISSUES INCLUDING**
   1. Playing field/Play area update - Tasburgh Football team
   2. Oil Buying Scheme Coordinator
   3. Saffron Affordable Housing on The Street/Rectory Road/A140 junction
   4. Bunny’s Burrow land ownership
   5. Trees in Church Lane
   6. Littering in the village/Litter Pick
   7. Purchase of hedging/bollards
   8. Policies and Procedures
   9. The Ram’s signage
   10. Local Development plan
   11. A140 Bus Stop Lighting
   12. Fly tipping/Horse Riding – St. Mary’s Churchyard
   13. Broad Lane / Broad Way / Back Lane
   14. B1134/Station Road/Moulton Road traffic
2. **TO NOTE CORRESPONDENCE RECEIVED**

9.1 Community PSSG

9.3 The Card and Party Shop

9.2 The Adnams Charity

1. **FINANCE**
   1. To receive the balance of accounts
   2. Risk Assessment
   3. Internal Audit and 2013/14 Annual Return
   4. Aviva Local Council Insurance quotation
   5. To approve payments to include:
      1. SNDC – dog Bins £147.12
      2. Buildbase maintenance materials £205.61
      3. Timothy Playford maintenance work £500.00
      4. Clerk’s salary – April £157.39
      5. Community car scheme £45.75
2. **TO RESOLVE OUTSTANDING EMPLOYMENT ISSUES**

Members of the public may be excluded while confidential issues are discussed

1. **COUNCILLORS’ COMMENTS/FUTURE AGENDA ITEMS**

**DATE OF NEXT MEETING** To confirm the date and time of the next meeting as: **Tuesday, 10 June 2014 at 7.30pm**