



**TO MEMBERS OF THE COUNCIL:**

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on

**Wednesday 14<sup>th</sup> February 2018 at 7.30 pm at Tivetshall Village Hall**

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

**SIGNED:** *R G Hill*

**DATED:** 8<sup>th</sup> February 2018

**AGENDA**

- 1. APOLOGIES AND APPROVALS OF ABSENCE**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 4. MINUTES**
  - 4.1 To approve the minutes of the 17<sup>th</sup> January Council meeting.
  - 4.2 Matters arising from the minutes.
- 5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONERS’ FORUM**
  - 5.1 Reports from District Cllr and County Cllr, if present
  - 5.2 Parishioners' Forum
- 6. REPORTS FROM CLERK AND COUNCILLORS**
  - 6.1 Update on Highways and PROW matters (Clerk)
  - 6.2 Update from WW1 Centenary Celebrations working group (Chair)
- 7. HIGHWAYS AND MAINTENANCE MATTERS**
  - 7.1 Consideration of maintenance on playing field – rear of pavilion and bramble clearance
  - 7.2 Consideration of state of road surface near St Margaret’s church
  - 7.3 Consideration of paying for materials in advance for playing field fence repair
- 8. GREATER NORWICH DEVELOPMENT PLAN CONSULTATION**
  - 8.1 To receive report from Cllrs Read and Land
  - 8.2 To determine timeframe for response from PC to consultation document
  - 8.3 To consider request from the Campaign for the Protection of Rural England (CPRE)
- 9. TO CONSIDER PROMOTION OF COUNCILLOR VACANCIES**
- 10. TO CONSIDER CHARITABLE DONATIONS FOR 2017/18**
  - 10.1 Friends of Tivetshall School
  - 10.2 Parochial Church Council (St Margaret’s)
  - 10.3 Dickleburgh Sea Scouts
  - 10.4 Borderhoppa
  - 10.5 Monday Club
  - 10.6 Request from resident for donation towards Camps International aid trip to Kenya
- 11. GENERAL DATA PROTECTION REGULATIONS (GDPR)**
  - 11.1 To receive report from the Clerk
  - 11.2 To determine next steps to ensure compliance
- 12. TO CONSIDER NEXT STEPS RE FLYTIPPING OFF STAR LANE**
- 13. UPDATE FROM VILLAGE HALL MANAGEMENT COMMITTEE**
- 14. TO DETERMINE CHARGES FOR ADVERTISING IN THE GRAPEVINE FOR 2018/19**
- 15. TO CONSIDER APPOINTMENT OF INTERNAL AUDITOR**
- 16. TO CONSIDER PARTICIPATING IN THE SNDC BIG LITTER PICK**
- 17. TO CONSIDER REQUEST FROM TFAF RELATING TO FETE AND DOG SHOW**
- 18. TO NOTE CORRESPONDENCE RECEIVED**

18.1 Letter from Norfolk County Council about Good Company Summit

**19. FINANCE**

19.1 To receive the balance of accounts and bank reconciliation

19.2 To receive confirmation of Parish Precept for 2018/2019

19.3 To approve payments to include:

19.3.1. Clerk's expenses - £31.93 (office supplies) £13.73 (mileage)

19.3.2. Clerk's monthly gross salary for period 01/02/18 to 28/02/18, £235.46

19.3.3. Handyman's gross salary for hours claimed - £26.62

19.3.4. The Primrose Press for Feb/March Grapevine printing - £92.00

19.3.5. Anglia Book-Keeping for months 7,8 and 9 payroll administration - £13.50

19.3.6. Community Car Scheme - £15.40

19.3.7. Norfolk Parish Training and Support, GDPR Training - £28.00

**20. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING**

**21. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING**

Proposed as Wednesday 14<sup>th</sup> March, 2018 at 7.30pm