



TIVETSHALL PARISH COUNCIL

I give notice and summon members to attend the next meeting of **Tivetshall Parish Council** which will be held on **Thursday 6th October 2022** is likely to start at **7.00pm** at the **Village Hall** to consider the business detailed below.

SIGNED: A Arber

DATE: 26th September 2022

**Members of the press and public are welcome to attend -
there will be an opportunity for public participation, item 4**

AGENDA

1. To consider apologies for absence
2. To consider declarations of interest on items on the agenda and consider any requests for dispensations
3. Minutes
 - 3.1. To approve the minutes of the 14th July 2022 Parish Council meeting
 - 3.2. Matters arising from the 14th July 2022 **(for information only)**
4. Public Participation to include reports from District and County Councillors
5. Finance
 - 5.1. To receive the balance of accounts and bank reconciliation
 - 5.2. To note receipts since the last meeting
 - 5.3. To note payments made since the last meeting
 - 5.4. To approve the following payments **(August Payment's in red)**

Alan Arber	Salary– July	£432.05
Nick Sharp	Salary– July	£54.77
HMRC	Tax and NI July	£128.80
CTS	Maintenance items	£40.53
Excite Solutions	Grass Cutting May/June/July	£582.12
Alan Arber	Salary – August	£432.25
Nick Sharp	Salary – August	£33.92
HMRC	Tax and NI August	£109.80
RBL	Poppy Wreaths (under sect 137)	£35.00
Rob	Website Yearly Charges	£154.80
Alan Arber	Salary – September	£
Nick Sharp	Salary – September	£
Playing field	Peppercorn Rent	£5.00
PKF Littlejohn	External audit	£240.00
 - 5.5 To agree any payments that come in after the agenda posted
 - 5.6 To discuss the option to opt out of the SAAA External Auditor Arrangements for years 2022-2023 to 2026-2027
 - 5.7 To receive the External audit, note comments and required actions.
 - 5.8 To appoint an Internal Control Officer
6. Reports from Clerk and Councillors
 - 6.1 To receive the Clerk's report including the Handyman's report
 - 6.2 To review and updated Community Plan

- 6.3 Receive update on requests to reduce speed limits on Station Road and around the School, Village Hall and Village Green
- 6.4 To receive a report regarding St Margaret's Church Meeting
- 6.5 To agree to adopt Civility and Respect Pledge
- 6.6 To discuss CPRE donation
- 6.7 To discuss which councillors will attend remembrance service at each church
- 6.8 To agree to purchase the Christmas tree for this year's celebrations.
- 6.9 To discuss the purchase of new benches with one being in memory of Queen Elizabeth 11
7. To receive the Village Hall report
 - 7.1 Neighbourhood Plan – update
 - a. Finance to date
- 8 Planning
 - 8.1 To hear any Planning applications received and after the agenda is posted.
 - 8.2 To hear an update on Planning Enforcement issues
9. To update Highways Spreadsheet and review outstanding issues and consider any new issues arising.
10. To consider any necessary training for the new Clerk/Handyman/Councillors
11. To receive any urgent items for information and to consider items for the next agenda
12. To receive date of the next meeting 10th November 2022