

Tivetshall Parish Council - Policies and Procedures

	Date Adopted	Review Frequency	Legislation Act	Next Review Date
Asset Register	8/6/2023	Annual	Accounts and Audit Regulations 2015	01/06/2024
New LGA Code of Conduct	8/6/2023	Annual	Localism Act 2011	01/06/2024
Complaints Procedure	8/6/2023	3 years	FOI Act 2000	01/06/2026
Data Protection Registration	8/6/2023	Annual	FOI Act 2000	01/06/2024
Disciplinary procedure	8/6/2023	Annual	Employment code of Practice order 2009	01/06/2024
Equality Policy	8/6/2023	3 years	Equality Act 2010	01/06/2026
Financial Regulations	8/6/2023	Annual	Accounts and Audit Regulations 2015	01/06/2024
FOI publications scheme / core classes and documents	8/6/2023	Annual	FOI Act 2000	01/06/2024
Grant Awarding Policy	8/6/2023	3 years	Accounts and Audit Regulations 2015	01/06/2026
General Risk Assessment policy	8/6/2023	Annual	Health and Safety at work act 1974	01/06/2024
Grievance Policy	8/6/2023	3 years	Employment Act 2008	01/06/2026
Lone Worker Policy	8/6/2023	3 years	Management of Health and Safety at work Regs 1992 (amended 1999)	01/06/2026
Social Media Policy	8/6/2023	3 Years	FOI Act 2000	01/06/2026
Pension Policy	8/6/2023	3 years	Pensions Act 2014	01/06/2026

Risk Assessments – General	8/6/2023	Annual	LG Act 1972	01/06/2024
Sickness Absence Policy	8/6/2023	3 years	HSW Act 1974	01/06/2026
Health and Safety Policy	8/6/2023	3 Years	H & S Act 2008	01/06/2026
Standing Orders	8/6/2023	Annual	LG Act 1972	01/06/2024
Training Policy	8/6/2023	3 years	Best Practice	01/06/2026
Co-option Policy	8/6/2023	Annual	LG Act 1972	01/06/2024
GDPR Policy	8/6/2023	Annual	Data Protection Act 2019	01/06/2024
Model Publication Scheme	8/6/2023	3 Years	Public Sector Information Regulations 2015	01/06/2026
Operation London bridge	8/6/2023	Annual	Death of a Royal	1/6/2024
Data Retention Policy	8/6/2023	Annual	FOI Act 2000	1/6/2024
Information Audit Policy	8/6/2024	Annual	FOI Act 2000	1/6/2024
Personal data Policy	8/6/2024	Annual	FOI Act 2000	1/6/2024