



TIVETSHALL PARISH COUNCIL

I give notice and summon members to attend the next meeting of **Tivetshall Parish Council** which will be held on **Thursday 14th September** is likely to start at **7.00pm** at the **Village Hall** to consider the business detailed below.

SIGNED: *A Arber*

DATE: 6th September 2023

**Members of the press and public are welcome to attend -
there will be an opportunity for public participation, item 4**

AGENDA

1. To consider apologies for absence
2. To consider declarations of interest on items on the agenda and consider any requests for dispensations
3. Minutes
 - 3.1. To approve the minutes of the 26th July 2023 Parish Council meeting
 - 3.2. Matters arising from the 26th July 2023 **(for information only)**
4. Public Participation to include reports from District and County Councillors
5. Finance
 - 5.1. To receive the balance of accounts and bank reconciliation
 - 5.2. To note receipts since the last meeting

SNDC	Litter Pick Award	£20.00
HMRC	VAT refund	£359.47
 - 5.3. To note payments made since the last meeting

Alan Arber	Salary July	£488.78
Nick Sharp	Salary July	£70.64
HMRC	Tax and NI	£133.80
NPTS	Cllr Training	£48.00
SLCC	Clerks National Conference	£141.70
Lloyds Bank	Credit Card Charge July	£3.00
 - 5.4. To approve the following payments

Alan Arber	Salary – Aug	£488.78
Nick Sharp	Salary – Aug	£119.14
HMRC	Tax and NI June	£145.00
Lloyds Bank	Credit Card Charge August	£3.00
Excite Solutions	Grass cutting	£422.98
DPM Security	CCTV Maintenance	£123.60
SNDC	Annual Dog Bin Charge	£1337.80
S Green	Bus shelter Cleaning	£15.00
PKF Littlejohn	External Audit Charge	£252.00
CTS	maintenance items	£5.95
 - 5.5 To agree any payments that come in after the agenda posted
 - 5.6 To receive the external auditors report and note and actions
 - 5.7 To discuss the proposition for the clerk to be enrolled asap in the Local Government Pension scheme

6. Reports from Clerk and Councillors
 - 6.1 To receive the Clerk's report including the Handyman's report
 - 6.2 To review and update Community Plan
 - 6.3 Receive update on requests to reduce speed limits on Station Road and around the School, Village Hall and Village Green
 - 6.4 To receive details of litter picking on Duke of Edinburgh Scheme
 - 6.5 To receive reply to Footway Proposal for A140 and Hedge Cutting in that area
 - 6.6 To agree the nominations for the Village Hall from the Parish Council
 - 6.7 To receive the Play Area Report and schedule for works
 - 6.8 To discuss the Parish Partnership Application
 - 6.9 To agree to purchase the 2 remembrance wreaths
7. To receive the Village Hall report
8. Planning
 - a. To hear any Planning applications received and after the agenda is posted.
 - b. To receive the details of the recent Neighbourhood Plan meeting via zoom with South Norfolk District council
9. Application Type: Full Planning Permission
 - a. To hear an update on Planning Enforcement issues
10. To update Highways Spreadsheet and review outstanding issues and consider any new issues arising.
 - a). Village sign repairs
11. To consider any necessary training for the new Clerk/Handyman/Councillors
12. To discuss the Woodland Trust initiative
13. Correspondence
14. To receive any urgent items for information and to consider items for the next agenda
15. To receive date of the next meeting 12th October 2023 at 7pm