



TIVETSHALL PARISH COUNCIL

I give notice and summon members to attend the next meeting of **Tivetshall Parish Council** which will be held on **Thursday 9th May 2024 is likely to start at 7.15pm and will follow the Annual Parish Meeting pm at the Village Hall** to consider the business detailed below.

SIGNED: *A Arber*

DATE:1st May 2024

**Members of the press and public are welcome to attend -
there will be an opportunity for public participation, item 4**

AGENDA

1. To elect the chairman – chairman to sign the declaration of acceptance of office
2. To consider electing a vice-chairman
3. To consider apologies for absence
4. To consider declarations of interest on items on the agenda and consider any requests for dispensations
5. Minutes
 - 5.1. To approve the minutes of the 11th April 2024 **(for information only)**
 - 5.2. Matters arising from minutes of 11th April 2024 (information only)
6. Public Participation to include reports from District and County Councillors
7. To adopt the General power of competence
8. Finance
 - 8.1. To receive the balance of accounts and bank reconciliation
 - 8.2. To note receipts since the last meeting
 - 8.3. To note payments made since the last meeting
 - 8.4. To approve the following payments

Alan Arber	Salary– April	£
Nick Sharp	Salary– April	£
HMRC	Tax and NI	£125.80
D Crerar	Gang mowing	£837.50
Sonya Blythe	Internal Audit	£
Lloyds	Credit card charge	£3.00
Payments on credit card		
Kent Skips	Skip for cabin Clear out	£162.00
 - 8.5 To agree any payments that come in after the agenda posted
 - 8.6 To receive the Parish Insurance and agree all correct
 - 8.7 To receive the Internal audit report and note actions
 - 8.8 To agree bank signatories for 2024-2025
9. Reports from Clerk and Councillors
 - 9.1 To receive the Clerk's report including the Handyman's report
 - 9.2 To review and update Community Plan
 - 9.3 Receive update on requests to reduce speed limits on Station Road and around the School, Village Hall and Village Green
 - 9.4 To agree nominations for Village Hall from the Parish Council

- 9.5 To receive an update regarding the Gov.Uk email scheme
- 9.6 Update on Flooding and meeting with Kate Spillman
- 9.7 To discuss the adoption of a Bio-diversity policy
- 9.8 To decide how we spend the clean it and bloom grant
- 9.9 To receive the SAM 2 data from Dudley Adshead
- 9.10 To instruct the clerk to update all Parish Polices
- 10. To receive the Village Hall report
- 11. Planning
 - a. To hear any Planning applications received and after the agenda is posted.
 - b. To note the update on Planning Enforcement issues
- 12. To update Highways Spreadsheet and review outstanding issues and consider any new issues arising.
- 13. To consider any necessary training for the new clerk/Handyman/Councillors
- 14. To receive any urgent items for information and to consider items for the next agenda
- 15. To receive date of the next meeting