



TIVETSHALL PARISH COUNCIL

I give notice and summon members to attend the next meeting of **Tivetshall Parish Council** which will be held on **Thursday 11th May 2023 is likely to start at 7.15pm and will follow the Annual Parish Meeting pm at the Village Hall** to consider the business detailed below.

SIGNED: *A Arber*

DATE: 4th May 2023

**Members of the press and public are welcome to attend -
there will be an opportunity for public participation, item 4**

AGENDA

1. To elect the chairman – chairman to sign the declaration of acceptance of office
2. To consider electing a vice-chairman
3. To consider apologies for absence
4. To consider declarations of interest on items on the agenda and consider any requests for dispensations
5. Minutes
 - 5.1. To approve the minutes of the 13th April 2023 Parish Council meeting
 - 5.2. Matters arising from the 13th April **(for information only)**
6. Public Participation to include reports from District and County Councillors
7. To adopt the General power of competence
8. Finance
 - 8.1. To receive the balance of accounts and bank reconciliation
 - 8.2. To note receipts since the last meeting
 - 8.3. To note payments made since the last meeting
 - 8.4. To approve the following payments

Alan Arber	Salary– April	£488.78
Nick Sharp	Salary– April	£41.86
BHIB	Parish Insurance	£516.15
HMRC	Tax and NI	£125.80
Excite Sol	Grass Cutting	£TBA
Tivetshall Church	Annual Grant	£300
Payment to parish Credit Card		£39.24
Payment to Sonya Blythe for Internal Auditor		£95.00
Payment to NPTS for annual subscription		£167.80
Payment to BHIB for parish Insurance		£516.15
 - 8.5 To agree any payments that come in after the agenda posted
 - 8.6 To receive the Parish Insurance and agree all correct
 - 8.7 To receive the Internal audit report and note actions
9. Reports from Clerk and Councillors
 - 9.1 To receive the Clerk's report including the Handyman's report
 - 9.2 To review and update Community Plan
 - 9.3 Receive update on requests to reduce speed limits on Station Road and around the School, Village Hall and Village Green
 - 9.4 To receive details of litter picking on Duke of Edinburgh Scheme
 - 9.5 To discuss the Coronation event

- 9.6 To discuss the purchase of Coronation mugs for the local children for the coronation
- 9.7 To instruct the clerk to update all Parish Polices
- 10. To receive the Village Hall report
- 11. Planning
 - a. To hear any Planning applications received and after the agenda is posted.
 - b. To note the update on Planning Enforcement issues
- 12. To update Highways Spreadsheet and review outstanding issues and consider any new issues arising.
- 13. To consider any necessary training for the new clerk/Handyman/Councillors
- 14. To receive any urgent items for information and to consider items for the next agenda
- 15. To receive date of the next meeting