



TIVETSHALL PARISH COUNCIL
Minutes of Tivetshall Parish Council Meeting
held at The Village Hall Tivetshall
on Thursday 9th November 2023 at 7.00 pm

These are draft minutes and will be approved at the next meeting

Present: Councillors – Rob Alleguen-Porter (Chair), Sandra l’Anson, Alyson Read, Steve West and Carole Youngs

Also Present: District Cllr Clayton Hudson

10 members of the public

1. Apologies for absence

No Apologies received But Cllr Brown was not in attendance

2. Declarations of interest on items on the agenda and consideration of requests for dispensations

Cllr Read declared herself as a Trustee of the Village Hall.

All agreed to accept

3. Minutes

3.1 Minutes of the Meeting Held on 19th October 2023

It was agreed by all to approve the minutes of the meeting held on 19th October 2023

Proposed Cllr Youngs Seconded Cllr l’Anson All agreed to accept

The Chair signed as a true record of the meeting

3.2 Matters arising 19th October 2023 meeting (information only)

None.

4. Public Participation (including reports from District and County Councillors)

District Cllr Delme Thompson sent the attached report Appendix 1

District Cllr Clayton Hudson gave the following report Appendix 2

County Cllr Catherine Rowett sent the attached report Appendix 3

10 parishioners were in attendance.

A resident from Ram Lane raised the issues he is experiencing at his property with raw sewage. There had been 9 instances in the past 6 months. The sewage pumping station is unable to keep up when there is rainfall. Non return valves had been replaced. Regardless of this the manhole in the road frequently discharges raw sewage and it also backs up into his property and another in Bonds Road. Anglian Water Technicians had advised the pumps were working flat out, there was just too much water. He had contacted Anglian Water each time. Their response was ‘if it is excess rainwater, it is not their fault.’ He was asking the Parish Council for help in resolving this issue which is clearly a health hazard. District Councillor Clayton Hudson stated he lived in location to a pump station in Pulham St Mary and had experienced similar problems in the past. With investment by Anglian Water the problem had been resolved. His advice was for affected residents to write, to Mr Peter Simpson, CEO of Anglian Water. Send the letter by Recorded Delivery in order to have proof of receipt. The Parish Council should also write. Ask for a meeting with Anglian Water, to include the local councillors – District, County and Parish. Mr Simpson has been CEO of Anglian Water for 13

years. Mr Hudson had achieved improvements and the raw sewage issue he had previously experienced had been resolved.

A resident from Bonds Road raised points on the flooding issues in the parish recently. He handed round pictures to show the issues they have endured. He stated the Land Drainage Act 1991 requires that a watercourse be maintained by its owner in such a condition that the free flow of water is not impeded. He stated that he did not know where the flow is restricted. It was having an effect on treatment plants where rainfall was backing up. In the coming months the weather will be bringing bigger problems. His ditch is 135' in length and 12' in width. The water was 5' deep. The next ditch to his property is a piped ditch. He was asking tonight for help and action to sort this out. The property to the south is Oaktree and there was spare capacity in their boundary ditches. It is an environmental health issue. It needs to be sorted there are buildings nearby, 2 oils tanks 1 treatment plant and these have been underwater 3 times.

The Chair stated that as a Parish Council we can contact land owners asking them to check and dig out the ditches. As residents you need to ensure it is reported to Norfolk County Council Flood Report as stated by our County and District Councillors. The resident further commented that there could be rabbits or other such animals as rats blocking the drain. He had caught over 200 rats recently and felt this could be a real issue and needs investigating also. In December 2020 there was not a problem. Something strange has happened since to cause this flooding. The people here tonight are all affected. The pipe in the ditch is 12" with possible climate change is it big enough? It is the responsibility of land owners to ensure piped ditches are inspected every 12 months and kept clear.

The Chair responded that the relevant Flood Departments at Norfolk County Council should be contacted by residents who have property or buildings flooded.

5. Finance

5.1 To receive the balance of accounts and bank reconciliations November 2023 attached as App 4

5.2 Receipts since the last meeting – CIL Monies £170.20

5.3 To note payments made since the last meeting

None

5.4 To approve the following payments

Alan Arber	Salary – Oct	£487.86
Nick Sharp	Salary – Oct	£41.86
Norfolk Pension Fund	Clerks Pension-Oct	£167.37
HMRC	Tax and NI Oct	£125.80
Tivetshall PCC	Annual Churchyard Maintenance Grant	£300.00
Alan Arber	New Parish laptop	£350.00
DPM Security	CCTV Maintenance Village Hall	£152.40
Excite Solutions	Grass Cutting	£422.98
Lloyds Bank	Monthly Credit Card Charge	£3.00
Amazon	Bird Spikes (paid on credit card)	£36.94

Proposed Cllr Alleguen-Porter Seconded Cllr l'Anson

All agreed to accept

5.4 To note any payments after the agenda posted

None

The balance on the account at 1st November was £21478.43

The Chair signed the bank statement as a true record of the balance of the account at The balance on the account at 1st November was £21478.43

The balance after payments made at this meeting is £19,390.22

The Clerk also commented that he will be reclaiming £167.06 in Vat at the end of November

5.6 To Receive the budget for 2024-2025

The Clerk was thanked for all his work on the budget and the councillors went through the upgraded budget and agreed it was a fair and clear budget. The Clerk reminded councillors that they have not raised the band D Charge for 2 years and there was a need to keep reserves up to a good limit. It was important to not get into the difficult situation the council found itself in 2 years ago. After discussion by all members a rise of 4% on the band D charge was agreed.

Proposed Cllr Alleguen-Porter

All agreed to accept

Seconded Cllr l'Anson

6. Reports from The Clerk and Councillors

6.1 The Clerk sent his report to all Councillors all agreed to accept Appendix 5.

6.2 To review and Update the Community Plan – Appendix 6

This has been reviewed and updated with actions to be done. Flooding was added as an item.

6.3 To receive Update on this Council's request to reduce speed limits on Station Road and the area around Tivetshall Primary School Village Hall and The Green.

The Clerk reported that 20 mph flashing signs were now in position and working well. Parish partnership application for a third sign in School Road has been submitted.

No report received from Dudley Adshead for the last 2 months. The Clerk has emailed Dudley to get these and share the new email address with him.

6.4. To receive details of Litter Picking on the Duke of Edinburgh Scheme

The Clerk had emailed the family and the girls have been away on a school holiday but were continuing. to do a great job.

6.5. To receive a reply on the request for a footway on the A140

The Clerk had contacted Highways and as yet still has not received a direct reply on this matter. The County Councillor had contacted the parishioner to say the cost is prohibitive. Take off the agenda

6.6 To agree the nominations for the village hall from the Parish Council

Cllr Read and Cllr Brown will continue to be the representatives for the village hall.

6.7 To receive details of the 20-mph funding request

The funding request had been submitted to County Councillor Catherine Rowett who had detailed this in her report and talks were ongoing with regards to our requirements and the need for us to be included in the scheme.

6.8 To agree to produce a Community Newsletter

Cllr Read has nearly completed this and it should go to the printers asap once all checked.

6.9 To agree to Purchase The village Christmas Tree

Proposed Cllr l'Anson

Seconded Cllr Alleguen-Porter

All agreed to accept

The tree is due to be delivered around the week commencing 20th November and will be erected Sunday 26th November at 11am.

7. Village Hall report –

Cllr Read gave the following report.

Village Hall team looking to run events every 2 months such as, Curry Night, Quiz Night, Live music event, Race night and hopefully a fete in the summer. Safeguarding training for Trustees and volunteers is being held 25th November Secretary is resigning their role, so a new one is needed. The hive and Ring systems need updating to the Hall email and mobile numbers. The new kitchen blinds were installed by the parish handyman> He did this free of charge as his commitment to the village.

8. Planning

- a. To hear any Planning applications received and any after agenda was posted
2023/3249 Elm Tree Farm Tivetshall. The Parish Council supports this application with no objections.

9 Planning Enforcement issues – These were noted by the council

10 Highways Spreadsheet – Spreadsheet was reviewed of outstanding issues and The Clerk had reported all items on the spreadsheet and the unfinished works were ongoing

a), Village sign repairs

The Chair commented that this had been dealt with earlier.

b). The following issues need reporting

The hedges around The Street and Rectory Road are becoming overgrown. It was agreed the Clerk would draft a letter to houseowners reminding them to restrict the growth to within their property boundaries as soon as possible.

The signage on the approach to The Ford is not good enough. It needs identifying urgently. The foot bridge is safe and usable. The depth sign needs replacing or making better as it is difficult to see when approaching the Ford.

South bound A140 'Tivetshall St Mary' sign on the Pulham side has fallen down and needs reporting

11. Training –

The Clerk commented that he had spoken with NPTS on the gov.uk scheme at today's Town and Parish Seminar. For a yearly charge of £180 we could undertake the scheme and also get 20 email boxes for councillors to have gov.uk email addresses. They would also link to our website. It was agreed that the Clerk should look into this asap

Proposed Cllr Youngs

Seconded Cllr Alleguen-Porter All agreed to accept

12 Woodland Trust Initiative

No report

13 Correspondence

The following correspondence was received and noted and had been sent to all councillors in advance of the meeting.

WebNOS defib report completed and submitted for both November

Town and Parish Forum attended

Christmas Tree Ordered

Website updated

Clerks pension now working

Emails from Parishioners on Flooding

Emails sent to County and District Councillors on the flooding issues

Email to Wacton PC sent to ask to have some of their Sand bags stock and all agreed

Planning application 2023/3249 received

Laptop taken in for repair but told it is no longer useful

New lap top collected and being updated daily

Email addresses being updated to the new laptop daily and sent to main authorities we need to contact along with councillors

SLCC email regarding Clerks and Handyman pay rise at £1 per hour

Email regarding CIL report to be done

Information on flooding put on the website and Facebook

Parish partnership application submitted

14. To receive any urgent items for information and to consider items for the next agenda

Gov.uk emails

Flooding

Governance
Appraisals
Signage

15. Date of Next Meeting

Thursday 14th December Parish Meeting 2023 7.00 pm, Tivetshall Village Hall

Meeting closed at 20.21 pm



Cllr Delme Thompson:
Report for Tivetshall Parish Council, October 2023.

Flooding

As mentioned via email early this week, I am pressing Highways for an update on their drain clearing program and resources available to communities – on behalf of several villages. I have also reached out to the Water Management officer at South Norfolk Council with specific reference to the issues around Tivetshall and Scole, requesting an update on current mitigation measures and future plans. I will ensure the council is updated with any feedback received.

In the meantime, I echo Councillor Rowett's encouragement to log all issues via the County Council website. <https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=flood> to ensure the true scale of local issues is registered – and kept front of mind.

Warm Rooms Funding

Officers have confirmed that *Winter Pressures* funding will be available, and have indicated that details on criteria and application process should be made public in the coming days. I will forward any further updates received to the Clerk and Council Chair, for circulation.

Business Awards

Nominations are open now for the 2024 awards. Businesses can nominate themselves for one or more awards in 10 categories and request a marketing pack at awards@southnorfolkandbroadland.gov.uk to encourage their customers to vote for them.

Members of the public can nominate and vote for their favourite 'Retailer of the Year' and 'Pub of the Year' and have the chance to win £100 of shopping and pub vouchers in prize draws. Full details can be found on the SNC homepage.

South Norfolk House

Following a detailed and rightly robust debate at full council on Monday 6 November, a cross party majority voted to pass a motion that:

- Confirms a developer as the preferred bidder* for the purchase of South Norfolk House.
- Will see a *Long Stratton Community Centre Project Group* established, involving representatives of local parish councils and other stakeholders.
- Allocates funds to develop a feasibility study and site location study for a new community centre.

*At the time of writing, I understand full details of the preferred bidder are due to be made public in the next 24hrs.

Having inherited this situation on my election last May, I am acutely aware of the strength of feeling around the Long Stratton Community Bid for South Norfolk House – and share the desire to ensure cultural activities and community engagement are strengthened as part of the wider regeneration planned for the town. On a personal level – a cultural hub 10mins from my house would be fantastic for my family – as it would for many others. However, our duty as councillors here is to bring objective assessment under legal guidance to identify the best commercial option for sale of a council asset, whatever personal preferences we may hold.

Given the amount of publicity and lobbying since the sale proceedings were paused six months ago, I had hoped the community bid would emerge as the clear leader in terms of commercial viability and deliverability (timescale) *as well as* community support. Clear evidence of commercial viability and deliverability would have ended the discussion, swiftly. Instead, the feedback from the independent assessor was that due to a lack of information and the bidder's stance over recent months, (the precise details of which councillors are still required to keep confidential) - this bid, along with others, could not, objectively, be considered 'processable'.

With significant concerns flagged, there was insufficient justification for casting aside multiple viable bids and effectively asking residents across Tivetshall and South Norfolk to continue funding £20,000 a month for a deteriorating building, in the hope that details which people had repeatedly failed to share, and evidence that has not been forthcoming for the last 6 months, may suddenly appear. Regrettably, it is time to move on and take a different approach.

To that end, I was pleased to join Liberal, Labour and some Conservative colleagues in supporting a motion to establish a dedicated community working group, and ensure additional funds are allocated (on top of the funds already allocated for the regeneration) to help scope improved community resources in Long Stratton.

A complex situation, which I hope all involved will learn lessons from, to best serve our communities.

Kind Regards
Cllr Delme Thompson

Good evening, Chairman, Cllrs

Flooding Events in October

All instances of flooding need to be reported to Water Management Team at Norfolk County Council by calling 0344 800 8013 or filling out the online form

<https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=flood>

<https://online.norfolk.gov.uk/floodreport/>

I am very keen to ensure we get a formal flood investigation completed for everyone effected so this doesn't keep happening <https://www.norfolk.gov.uk/rubbish-recycling-and-planning/flood-and-water-management/flood-investigations>

The government has agreed to provide timely assistance, Suffolk have been very proactive.

<https://www.suffolk.gov.uk/about/flood-recovery-information-for-suffolk>

I understand Norfolk County are taking the lead (as they do on all flood matters) however we have yet to see if grants or council tax relief for those effected will apply here in Norfolk.

In the meantime, after the floods of December 2020, I met a great campaigner Mary Long-Dhonau <https://floodmary.com/> some really helpful practical advise and documents on her website.

Sale of South Norfolk House – Long Stratton

On Monday 6th November at a SNC Full Council Meeting. Despite an excellent amendment by the local member for Long Stratton which would have seen the community bidder for the SNH site in Long Stratton given preferred bidder status. Regrettably following a 21-21 tied recorded vote this amendment was lost on the Chairman's casting vote. Subsequently it was agreed to give preferred bidder status to a developer who will demolish SNH and subject to planning permission redevelop the site. This is a hammer blow for the community of Long Stratton, rather than being able to develop a wonderful community facility in advance of the 1875 homes already agreed to be built it's going to get more housing in the short term.

<https://www.edp24.co.uk/news/23908437.south-norfolk-councils-office-sold-housing-company/>

Nutrient Neutrality

Although the plans to relax these rules were turned down by the House of Lords, Norfolk Environmental Credits (a JV company formed by local councils) expects to start selling "credits" to developers to offset the impact of new housing on nutrient levels.

<https://www.dailymail.co.uk/news/article-12693541/Farmer-paid-1-5MILLION-public-money-stop-rearing-pigs-5-000-homes-built-new-environmental-rules-does-not-animals-land.html>

Grants

A 3rd round of applications for the Pride in Place grants will open in November up larger projects of up to £25,000. Applications for new revenue projects (e.g. starting or supporting a new community organisation) are particularly welcome. Further details can be found on the South Norfolk website.

<https://www.southnorfolkandbroadland.gov.uk/communities/pride-place-community-grant-scheme>

Best Wishes

Clayton

Clayton Hudson

Local Member for Beck Vale, Dickleburgh & Scole, South Norfolk Council

m: 07917 060239

e: mail@claytonhudson.co.uk

Councillor report, November 2023, from Catherine Rowett

November 6th 2023

Flood reporting

Flooding from surface water is a County Council responsibility.

There are two routes to report flooding on the County Council website, and I would encourage people to do this because the County needs to know how bad the problem is and take action to stop it being repeated. This applies to both flooding on the roads and flooding in your house, shop, workshop or other amenities.

For highways you can report it here: <https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=flood>

For other flooding crises you can report it here: <https://www.norfolk.gov.uk/safety/floods/report-a-flood>

If you think that the problem is caused by blocked or silted up ditches and culverts, or stuff blocking the route across the verge from the road to the ditch, contact the highways (if the ditch is a highways ditch along the side of the road). If the problem is a ditch on the land owned by a local farmer, the first port of call is to contact the farmer and point out the issue, and ask the farm itself to do the clearance. If that fails, the Parish Council can make a formal request, or the Parish could set up a volunteer group to help people to clear their ditches and do a round every Autumn to make sure that everything is flowing ahead of the winter.

Will reporting a flood damage the value of your property? Not really, because any remaining flood risk will count against your property anyway when it comes to selling, so it's better to get the Council onto solving it, so that the risk is removed, and insurance premiums can be reduced accordingly. The Council can't get a sense of the extent of the problem unless all the major flooding in properties is reported.

Please also let me know if the village is suffering repeated and problematic flooding and you are not getting a prompt response from the Council.

More information [here](#).

County Council budget

NCC faces what they call a "significant challenge" to develop a budget for 2024/2025 given yet more expected cuts in what we get from government. A shortfall of £46 million is predicted. A 4.99% increase on council tax is proposed. The public consultation is now open and can be accessed [here](#).

Residents can request the budget consultation in other formats, including paper form, by calling 0844 800 8020 or emailing HaveYourSay@norfolk.gov.uk in line with our standard practice. This will include Braille, audio etc.

Deadline 7th November!! Norfolk Community Foundation "Community Hot Spots" fund

Norfolk County Council are supporting Norfolk Community Foundation's 'Community Hot Spots fund' again this year. Grants of up to £2,000 are available to contribute towards the cost of running or establishing a Community Hot-Spot that gives a warm welcome to the whole community, in particular reaching those who are vulnerable or have been impacted by the cost-of-living crisis. A Community Hot-Spot is a warm space for people to take a break from the cold and connect with others over the winter months.

The application process is open now until 07 November and interested groups can find out more and apply here: [Community Hot-Spot Fund | Norfolk Community Foundation \(norfolkfoundation.com\)](https://norfolkfoundation.com)

Highways and road safety:

I now have a spreadsheet of suitable schemes for the RSCF and am waiting for an appointment to work with the Highways officer to prioritise the ones I can submit. It is annoying that I am unlikely to get more than one or two of these deserving schemes funded, and that the speed management strategy makes it very hard to get the speed limit reductions that would prevent accidents until after the accidents have happened. I am therefore attempting to get the Council to agree democratically to move towards a more proactive approach to safety and speed limits, so that people can feel safe going out and about with or without dogs, horses, or children on bikes.

Long Stratton Bypass:

The Long Stratton Bypass has now got planning permission from South Norfolk District Council. I'm due to have an on-site visit to see where it is supposed to connect with the old road, and what route it will take across unspoiled land (it had to be postponed because I was laid up with a bad cold last week). I would be interested to hear the views of West Depwade residents and parish councils. I shall be keeping an eye on the supposed "biodiversity net gain" and "carbon neutral" claims, given the recent scandals of hundreds of thousands of dead trees on the Northern Distributor Road and the A14.

Buses and active travel

The County Council has a new website that enables you to check for any journey you need to make whether there is a suitable way to get there by bus, train, bicycle, walking, or some combination of these things, and compares the time, cost and carbon footprint of each mode of travel, including car travel, so that you can see if there is a better/quicker/cheaper or less damaging way to get to the place you need to go. It's interesting, though rather depressing when I ask it for public transport routes to the villages in my County division! Fun to play with and could be very interesting for children at the school to investigate the carbon footprint of their journeys and to work out how to manage them without emitting so much planet-killing stuff. Find it here: [Journey Planner - Travel Norfolk](#).

Scrutiny Committee

On Tuesday 31st October at Scrutiny Committee, which is the opportunity to question problematic delegated decisions, we challenged the unilateral decision by the Highways Cabinet Member to undo the pedestrianisation of Exchange Street in Norwich City Centre, and make it a through route for motor traffic during shopping hours as well as during the evening and early morning. The decision appears to go against the Council's own commitments to ensure that 50% of journeys in Norfolk's towns and cities are walking, cycling or wheeling, and conflicts with the City's net zero strategy and with the County Council's climate strategy and the ambitions of Active Norfolk. It will also make the experience of walking up from St Andrews Street car park to the city centre during Christmas shopping extremely unpleasant since the pavements are too narrow for the volume of pedestrians, and it is a key cycle route with cyclists running down both sides of what will become a stationary queue of polluting traffic. Scrutiny committee has an overwhelming majority of members from the Conservative administration, so although all three opposition parties were united in opposition to the decision, the committee rejected to call in and confirmed the cabinet member's decision.

Contact me

You can contact me on Catherine.rowett.cllr@norfolk.gov.uk for Council-related business, and I look forward to helping with a range of issues that people have already brought to my attention. I'm always delighted to attend award ceremonies, events, centenaries, lectures, exhibitions, conferences, debates, litter picking parties, campaign events and protests, so don't hesitate to add me to your mailing lists! I also have a facebook page which includes updates on what I am working on, posts about events and opportunities relevant to residents, and a place where you can comment and leave your views on things I want to ask you about. The link is [here](#).

County Council campaign for the month:

Prevent food waste

Who'd have thought we needed to tell people that you don't have to throw away potatoes if they start to sprout?! In Norfolk we discard acres-worth of good edible food, and it's hugely damaging to the environment and wasteful of farmland which could easily supply us all without imports if we just ate the food instead of throwing it away! Here's a website about how to spread the word and get people more savvy about using food that's not gone rotten.

[Mission Savvy — Food Savvy](#)

PS Don't forget to get your flu jab if you are eligible.

Catherine Rowett

6th November 2023

Summary of Financial Position

Bank Reconciliation @ 1st November 2022

Bank balance - Unity	£21,478.43
Less unrepresented cheques	
Total	

Cash book	£21,478.43
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Payments made at the last meeting	1,513.94
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Payments made since the last meeting	
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Total	
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Receipts since the last meeting	
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SNDC CIL	
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£	170.20
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Total	
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£	170.20
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Payments to be agreed at this meeting	
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09/11/2023 Nick Sharp	Handymans salary and expenses Oct	Bacs	41.86	
09/11/2023 Alan Arber	Clerks salary and expenses Oct	Bacs	487.86	
09/11/2023 HMRC	Tax and NI	Bacs	125.80	
09/11/2023 Excite Solutions	Grass Cutting	Bacs	422.98	
09/11/2023 Norfolk Pension Fund	Clerks Pension	Bacs	167.37	
09/11/2023 Tivetshall PCC	Annual maintenence grant	Bacs	300.00	
09/11/2023 Alan Arber	New clerks Laptop	Bacs	350.00	
09/11/2023 DPM Fire and Security	CCTV Maintenance Village Hall	Bacs	£ 152.40	
09/11/2023 Lloyds Bank	Credit card Charge	bacs	£ 3.00	
09/11/2023 Amazon	Bird Spikes	Card	£ 36.94	
			2,088.21	£21,478.43 19,390.22

Represented as:	
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Neighbourhood Plan - Locality	-	45.02
Neighbourhood Plan - SNC		1,613.65
Covid Grant		149.79
CIL		133.83
General Reserves		19,626.18
VAT be reclaimed		167.06
Grants		£ 9,100.00

31-Mar-23

Running Total

Current Account	£16,449.50	B/F	16,449.50	Unity Trust account	19,390.22
		Expenditure	19,067.66		
		Income	22,008.38		
Total	16,449.50	Total	19,390.22	Total	19,390.22

Tivetshall Parish Council

Clerks Report

Have been working on the many issues caused by the recent storms and been in constant contact with the Highways agencies on the many emails I received and with our local county and district councillors too.

I have also arranged with Wacton Parish Council to collect sandbags from their supply for the parish to use if these issues come back and they will be in the Cabin at the village hall for all to access although I would ask if you take some to email me so I know if the stocks are getting low.

We have also had issues with our old Parish Laptop and have now sourced a new one at a very good cost and I am currently updating it with the old email addresses and contacting everyone with our new email address which is tivetshallpc@outlook.com

I am also looking at our budget for the coming year and noting all the increases we have seen on such things as Grass cutting, website and other items we have to pay for but would also like to note the extra work the County and district council are putting on clerks moving forward.

It looks like due to these increases we will unfortunately be increasing the band D charge which we have limited to the smallest increase we can as the council and myself are all aware of current increases in the cost of living but we must not get to the old state of the situation a few years ago and need to do this small increase to keep our reserves in place for any big issues we may encounter.

As for the budget increases the parish council are having to undertake everyone is welcome to chat with me at TTJ and I can show you how these are worked out etc.

I attended the TTJ recently and great to see it so busy but I must ask parishioners not to listen to Chinese whispers on the housing clusters programme and we have yet to hear anything on this subject and when I do, trust me I will inform you all straight away.

I have ordered the Parish Christmas tree and this will be delivered around the end of November to be erected asap and if any volunteers wish to help email me and I will let you know the day we are erecting the tree.

Finally if you have any issues I would ask that you email me on tivetshallpc@outlook.com rather than on the face-book site as I see the emails daily but be aware that I do only work 8.5 hours a week and that any agenda items must be received by myself 7 working days before the meeting date to give me time to get them on the agenda that I post around 7 days before the meeting actually takes place

See you all at TTJ

Handyman's Report

Nick is continuing to work around the village and has finished the upgrade of the parish benches and is undertaking all the works on the play area that are needed, other jobs are on the horizon for Nick and with the diligent manner he completes these tasks we are lucky to have him as our maintenance handyman.

Tivetshall Parish Council, Community plan.

All parts of the plan are in reference to Tivetshalls Neighbourhood plan

We as a council have agreed to focus on and deliver the following projects and actions for the coming year (Jan 2023-Jan 2024)

Project	Why	Agreed Actions	Progress	Councillor /Clerk Lead	Date to be completed
Speeding	To reduce speeding within our villages	New Sam machine working well	Ongoing with reports submitted at Parish council meetings	Dudley Adshead/ Clerk	Ongoing Speed checks undertaken
		To ask for the area around the school and Village green to become a 20-mph speed limit and to request the speed limit on Station Road be lowered to 50 mph	Email to be sent to Martin Wilby on this issue ASAP	Clerk/ Carole	Ongoing
		Speed monitoring by police requested along Station Road. Clerk is submitting the reports to The Police.	Pressure to be kept on highways on this issue and to ensure all accidents are reported to Highways.	Clerk	Ongoing
		20 mph zone funding being discussed with County councillor Catherine Rowett			
Playing Field	Playing Field lease expires in 2022, PC not able to plan longer term. Secure Ownership of playing field	PC to discuss with landowner and identify whether a new lease is likely to be agreed. The clerk would contact the landowners again on the possibility of a rolling lease to allow us to keep upgrading the play area if possible No grants can be obtained but as we do not have a lease on the field so this cannot progress. Clerk to write to the landowners again on this for a rolling lease to help us or look to purchase the land. Clerk to look at the cutting of the goalposts and nets to ensure they are secure. Delme mentioned on the possibility of getting the field valued via Pride in Place Grant	Initial contact made with landowner.	RA-P	Ongoing
			Keep contact going	Clerk	Ongoing
			John and others to help with date to be fixed 3 quotes are needed.	Clerk and helpers Clerk	As soon as Possible As soon as Possible

Pond Area/Village green Heritage project		Village sign to be completely rebuilt it is hoped we can get a local builder to do this and is into heritage building projects	Complete rebuild needed of village sign	Rob	
Litter Pick	Parish Litter Pick	To agree dates for doing litter pick and when posters need putting up. Next one is March, then June. September and December. Clerk to sign off the duke of Edinburgh scheme for two residents to keep litter picking for the scheme.	Ongoing	AR/SI	Ongoing
Parish Maintenance	Parish Council maintenance for Nick to attend too	Nick is doing a great job and is an asset to the community Nick to look at the entrances to the footpaths from the road. Play area received and Nick to look at and undertake any work detailed in play inspection report. Fence outside the village hall to be replaced New gate for Play area donated by Nick and we need to look at what is needed to get it installed asap.	Nick is working through the list The Clerk has given him Need new prices for materials	Nick/ Clerk Nick	Ongoing Ongoing
Community Woodland	To be discussed	To look at the possibility of this and looking at areas for this to be planted	Areas to be looked at and details of what's needed to start the project	The Clerk	Ongoing
Village Hall extension	Extension to the village hall to be looked at	Three Quotes to be obtained and looked at by all to see what is needed and what grants are available	Quotes to be got asap	Everyone including the clerk	Ongoing
Community Activities	Council to look at local activities	Council to look at local activities and what grants are there to help with this	Clerk to investigate grants and possibilities on this	The Clerk	Ongoing
Public Transport	Possibility Of working with Border Hoppa to provide local transport alongside other councils	Clerk working with other councils and Long Stratton Town Council on the possibility of providing local bus services with Border hoppa to local towns. Clerk and chair will get information on website regarding community transport scheme since	Work with Long Stratton Town council and others on this	The Clerk	Ongoing

		border-hoppa has been stopped by the county council			
Enhance Public rights of way in Parish	Looking to enhance public rights of way in the parish	Looking at extra training, funding and ways to enhance our public rights of way via various methods. FP by St Margaret's church needs replacing asap. Green lane and Mill Road. Quiet lane signs need replacing	Grants to be looked at Clerk to actioned	Clerk Clerk	Ongoing Done
Flooding	Look to assist local parishioners with flooding issues and problems	Clerk to Write to Mr Simpson Chief exec of Anglian water along with county and district councillors and highways on the issues faced during the recent floods	Clerk to write letter and send to all councillors for agreement	Clerk	Ongoing

Signed Chairman