

Tivetshall Village Hall Management Committee
Report to Parish Council meeting on 10th November 2022

TTJ Pop Up Café We ceased Wednesday on 7th December. Re-opening on 18th January. On 7th January we extended the usual hours to 10am to 2pm and held a Saturday Pop Up Café with 2 led walks and soup from 12.30-2pm. The accessible walk was led by Sue Fletcher and the walk including public footpaths by Steve West. They were enjoyed greatly by those who joined in despite the rain and wind. We have been asked if we intend to run these more often.

Finance, Admin and Maintenance - Bank accounts - Rob reported Current a/c £5136.11 Deposit £12806.04 Short Mat Bowls is likely to be down on last year since changes to hire times have been made. Private hire income is also down from last year, although the number of hires remains steady. It was noted that there will be additional income from the hire of the hall by the Parish Council for warm space.

It was agreed to contact regular hirers to see if they required any assistance with promoting their clubs/activities taking place at the hall. Ros to contact Tim Courridge, SMB and Kay Davies (Art Group).

We have two spare (still in their boxes) kitchen cupboards left from the upgrade. Open to reasonable offers. All the external signs have been installed.

Hirers Handbook - Rob has completed first draft for review/comment. Action - ALL to review the draft on Google Drive and feedback to Rob ready for discussion at next meeting.

Bookings – Julie reported Bowls are reducing to fortnightly from weekly and 3 hours down to 2 hours. The Gym group has reduced to 1.5 hours twice a week. Warm Space is being run weekly on Thursdays for 4 hours. 2 private bookings during January.

Events – **19th November 10-3pm Christmas Craft Fayre** – Stalls 14 inside and 9 outside. In addition, we are running a tombola, a raffle and refreshments. Very popular and we raised £977 less a few costs for the hall funds. Stall holders were pleased with their sales including FOTS.

18th February Valentines Live Music and Licenced Bar – Booked Sons of Mark (duo from Norwich who play covers of 60s music onwards and their own compositions). Tickets £5 in advance and £6 on the door. Licenced bar and a Chip Van. **Important to push sales. Posters including laminated for anyone who can display them at home or within other groups they belong to as well as family and friends.**

Improvements – UV insect killers, window blinds and an insect proof door screen selected. We are suggesting the Trustees order them direct and pass invoice to Parish Clerk for reimbursement from District Cllr Hudson's grant and enabling the VAT to be reclaimed.

Alyson Read
Tivetshall Village Hall Trustees Committee