

**Tivetshall Village Hall Management Committee**  
**Report to Parish Council meeting on 10<sup>th</sup> November 2022**

**TTJ Pop Up Café** - We have reviewed the pricing. Based on increases of ingredients varying between 1%-20% we agreed to raise our prices by 10% from 1<sup>st</sup> December 2022. It is in line with inflation and our first increase in 4 years the café has been operating. Ros prepared an advance notice which is being shared with attendees during November.

**Finance, Admin and Maintenance** - Bank accounts - current £4992.27; deposit £12804.95 Anticipate next oil delivery will cost £1000.00

Safe stacking signage is on all table trolleys. Two small plumbing issues in Ladies toilet resolved by Roy. We have two spare (still in their boxes) kitchen cupboards left from the upgrade. Open to reasonable offers. To be added to For Sale items on Facebook pages. Signs for car park, fire assembly point and in recognition of rose bushes donated by Sue and Bryan Fletcher are ready and will be installed when people available.

**Bookings** – Julie reported Bowls are reducing to fortnightly from weekly and 3 hours down to 2 hours. The Gym group has reduced to 1.5 hours twice a week. One private party booking at end of November.

**Warm Hub Space** – The Trustees reviewed the Charter in particular the need for dignity and respect of those using the free Warm Hub facilities. Also the need to be open for 4 hours weekly. After a very long discussion on trying to fit this in with the TTJ Pop Up Café, which is a major fund raiser for the hall, we decided it would not be possible to be run on same day as the Café. Both Monday and Thursday mornings are available.

**Events – 19<sup>th</sup> November 10-3pm Christmas Craft Fayre** – Stalls 14 inside and 9 outside. In addition we are running a tombola, a raffle and refreshments. Minimum of 12 volunteers needed on the day. We are only 6 Trustees. Setting up from 7.30am.

**18<sup>th</sup> February Valentines Live Music and Licenced Bar** – Booked Sons of Mark (duo from Norwich who play covers and their own compositions). Tickets £5 in advance and £6 on the door. Licenced bar and a Chip Van.

**Improvements** – UV insect killers, window blinds and an insect proof door screen to be purchased using Cllr Hudson's generous grant.