



TIVETSHALL PARISH COUNCIL
Minutes of Tivetshall Parish Council Meeting
held at The Village Hall Tivetshall
on Thursday 11th January 2024 at 7.00 pm

These are draft minutes and will be approved at the next meeting

Present: Councillors – Rob Alleguen-Porter (Chair), Alyson Read, Julie Brown, Steve West and Carole Youngs

Also Present: County Councillor Catherine Rowett was in attendance along with District Councillors Clayton Hudson and Delme Thompson

2 members of the public

1. Apologies for absence

Sandra l'Anson has resigned from the council and the clerk will inform elections of this and get the co-option paperwork started. There are currently 2 vacancies.

2. Declarations of interest on items on the agenda and consideration of requests for dispensations

Cllr's Brown and Read declared themselves as Trustees of the Village Hall.

All agreed to accept

3. Minutes

3.1 Minutes of the Meeting Held on 14th December 2023

It was agreed by all to approve the minutes of the meeting held on 14th December 2023

Proposed Cllr Read Seconded Cllr Brown All agreed to accept

The Chair signed as a true record of the meeting

3.2 **Matters arising from the meet of the 14th December 2023 meeting (information only)**

None.

4. Public Participation (including reports from District and County Councillors)

District Cllr Delme Thompson sent the attached report Appendix 1

County Cllr Catherine Rowett sent the attached report Appendix 2

District Councillor Clayton Hudson sent the attached report Appendix 3

Clayton also mentioned the possibility of setting up a men's shed scheme in Pulham and urged men to attend if they wanted too.

A parishioner gave a breakdown of the flooding issues with Bonds Road and how the issues are progressing and a meeting was held on the 10th November and a site visit took place on 28th November and the parishioner would hear from others after the site visit but as yet has not heard anything. A few site visits have taken place and the last visit was a technician who showed the parishioners the pumping station and that it was working well but was not up to the job and the station was not working properly. Another visit came after that when we had 4 days of rain and the issues were very bad but he was informed that in February that a full survey if the village would take place, then and we await the findings. It was also said that if a fully hand written letter was sent to Anglian water it would take more priority.

5. Finance

5.1 To receive the balance of accounts and bank reconciliations December 2023 attached as App 4

5.2 To note receipts since the last meeting
HMRC VAT Refund £167.06

5.3 To note payments made since the last meeting

Unity Trust Quarterly bank charges £18.00

5.4 To note payments at this meeting

Alan Arber	Salary Dec	£497.94
Alan Arber	Clerks Pension Dec	£178.06
Alan Arber	Salary Jan 2024	£470.94
Alan Arber	Clerks Pension Jan 2024	£178.06
Nick Sharp	Salary Dec	£45.39
Nick Sharp	Salary Jan 2024	£45.39
HMRC	Tax and NI Dec	£134.00
HMRC	Tax and NI Jan 2024	£134.20
Lloyds Bank	Credit Card Charge Dec	£3.00

Proposed Cllr Seconded Cllr

All agreed to accept

5.5 To note any payments after the agenda posted

None

5.6 To receive a report on the Parish Finances

The balance on the account at 1st January 2024 was £18,010.67

The Chair signed the bank statement as a true record of the balance of the account at the balance on the account at 1st January 2024 was £18,010.67

The balance after payments made at this meeting is £16,323.69

The Clerk also commented that there is vet to be reclaimed to date of £26.18

Proposed Cllr Alleguen-Porter Seconded Cllr Read

5.7 To agree the council's precept request for 2024-2025

The precept request for 2024-2025 would be **£21,585.20**. This meant an increase on the band d charge from £94.34 to £98.11 a year totalling £3.77 per year rise which equates to 7p per week.

The clerk had completed the precept request and asked all councillors to check it is correct. They all agreed it was and the chair duly signed the precept request form and handed it to the clerk

Proposed Cllr Brown Seconded Cllr Read

6. Reports from The Clerk and Councillors

6.1 The Clerk sent his report to all Councillors all agreed to accept Appendix 5.

6.2 To review and Update the Community Plan – Appendix 6

This has been reviewed and updated with actions to be done.

6.3 To receive Update on this Council's request to reduce speed limits on Station Road and the area around Tivetshall Primary School Village Hall and The Green.

We still await any details on this scheme from Catherine Rowett

6.4. To receive details of Litter Picking on the Duke of Edinburgh Scheme Take off the agenda

The Clerk had emailed the family and the girls but has had no reply.

6.5 To agree the nominations for the village hall from the Parish Council

Cllr Read and Cllr Brown will continue to be the representatives for the village hall.

6.6 To receive details of the 20-mph funding request

We still await details of if we are successful with our application on this scheme from Catherine Rowett

6.7 To receive an update on the Gov.uk email scheme

The clerk commented that he had put in the physical order for the council to join the scheme and we await the progress and should hear by the end of Feb.

6.8 To update on flooding and pumped sewage

Already reported in public participation and there were still issues with Mr Coles land around Stoney Road/grove Road and Mill Lane and the clerk was tasked with sending another letter asap on this issue. The chair will speak with Mr Gill on the issues on his land too.

6.9 To agree date for Pavilion clean up moving forward.

It was agreed this would be done in the coming weeks so Nick can renovate the Pavilion.

6.10 To receive the biodiversity policy

The clerk reported that he had worked on this at the recent clerks networking event and asked all councillors to take the documentation away to look at and it will be discussed in the March meeting.

7. Village Hall report –

Cllr Read gave the following report.

No meeting ben held since the last parish council meeting with one more regular hirer coming on board with 8 sessions being booked in the first instance

8. Governance

A new clerk contract for clerks has been muted but as yet this has not yet come out and should be with us in March

9. Planning

a. To hear any Planning applications received and any after agenda was posted

2024/0005 Green pastures Tivetshall St Mary Object due to flooding issues and the Pumping station not being up to standard for new development

2024/0006 Green pastures Tivetshall St Mary Object due to flooding issues and the Pumping station not being up to standard for new development

2024/0056 land west of Homefields Grove road Tivetshall St Margaret

9 Planning Enforcement issues – These were noted by the council

10 Highways Spreadsheet – Spreadsheet was reviewed of outstanding issues and The Clerk had reported all items on the spreadsheet and the unfinished works were ongoing

a), Village sign repairs

The Chair commented that this had been dealt with earlier.

b). The following issues need reporting

Sign on A140 still not replaced.

11. Training –

Nothing as yet but the clerk will be starting his FILCA training and asked any councillors if they wished to attend the wonderful NPTS seminar on the 21st March 2024. Also, there is a pride in place seminar around planting at Wyomndham Rugby club on Thursday 28th March from 10-2.30pm and we are allowed 4 tickets at a cost of £20 pp so the clerk asked who would like to attend.

12 Woodland Trust initiative take off Agenda

No report

13 Correspondence

The following correspondence was received and noted and had been sent to all councillors in advance of the meeting.

WebNOS defib report completed and submitted for January and new stickers detailing the defib was on the Circuit system and new contact details on them had been done

Tax base and Precept forms received and made ready for the meeting

Website updated

Phone call with the Emergency Planning Officer on the need for Tivetshall to require a stock of sand bags and again we were turned down

Planning application 2024/0005 received

Planning application 2023/0006 received

Planning application 2023/0056 received

Handyman's Appraisal Undertaken

Gov.uk Physical Order submitted to parish Online

Biodiversity policy undertaken for councillors to look at

Email from Dudley Adshead to say the SAM machine is playing up and he could not get a reading for this month but will try again.

Email sent to Westcotec to get the SAM 2 machine fixed under warranty

Email from Nalc regarding new clerk's contract being sent out soon

Ditches letter sent to Mr Cole 15/12/2023

Sandra Resignation

Pride in place event at Wymondham rugby club 28th march 10.00 to 2.30pm

NPTS seminar 21st March 9.30 to 3pm

Pride in place clean it and bloom grant final paperwork submitted

Flooding grants letter to go on website

Salaries paid for Jan and Feb along with clerk's pension

HMRC paid for Jan and Feb

14. To receive any urgent items for information and to consider items for the next agenda

Sandbags for Tivetshall

Clean it and Bloom grant and how we spend it

Ram lane speed issues and signage

Clerks Contract

Bleed Kits

New Defibrillator

Co-option Papers

15. Date of Next Meeting

Next Parish Meeting Thursday 14th March 2024 at 7.00 pm, Tivetshall Village Hall

Meeting closed at 20.22 pm

Cllr Delme Thompson:
Report for Tivetshall Parish Council, January 2024.

Christmas Community Events

Firstly, I would like to note our thanks to all who invested their time and energy to plan and host a number of events across our villages over the Christmas period. It was lovely to see people enjoying a range of school fairs, quizzes, Crib and Christingle services in addition to the usual social calendar. These events are hugely important for community spirit and well-being.

SNC Budget Consultation open until 17 January

<https://www.southnorfolkandbroadland.gov.uk/SNC-Budget-Consultation>

I encourage all councillors to share their views through the survey available on the Council homepage. Details discussed include the Council Tax

Customer Service Survey still open

[Customer Satisfaction Survey \(office.com\)](#)

£300 Community Bloom Grant

If you have not already done I would urge the council to secure your £300 Clean Up & Bloom grant which can be used to purchase flowers, shrubs, trees or pay for landscaping. It can also be used to hold litter picks, in fact, anything that helps the district to 'Clean Up & Bloom.'

[Helping communities bloom – Broadland and South Norfolk \(southnorfolkandbroadland.gov.uk\)](#)

Town and Parish Forum

Along with this report I am attaching the presentations from the Town and Parish Forum held on Weds 10th Jan in case anyone has not received them. Should you have any follow up questions, please don't hesitate to contact me.

Flooding

As ever, we continue to encourage residents to log all issues via the County Council website.

<https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=flood> to ensure the true scale of local issues is registered – and kept front of mind.

Kind Regards

Cllr Delme Thompson

Councillor report, January 2024, from Catherine Rowett

January 5th 2024

Wet weather and floods

The wet weather and flooding problems are not letting up yet, it seems. Do let me know if you have had problems with drainage on the roads or in your own property over the festive season. As usual we need to keep reporting these on the County Council website at [Report a flood... Norfolk County Council](#)

Other problems in winter

There's lots of information about staying safe during cold spells on the county council website page called Norfolk Winter, which is [here](#). Take care to avoid burst pipes by ensuring that outdoor pipes are lagged, and that improved insulation hasn't left the pipes out in the freezing cold of your loft. Make sure you take warm clothes, rug, shovel etc when out driving in winter. Don't rely on the car's heating system to keep warm, in case you break down or get stuck. It's a good idea to follow the County Council social media, which will use the hashtag #NorfolkWinter for updates and advice relating to winter weather.

Council "devolution deal" plans

The Cabinet at the County Council have been considering the options available if they accept one of the so-called "devolution" deals that the government is using as part of its so-called "levelling up" plans. Cabinet decided to recommend that Norfolk accepts a "level 3" deal, which adds a range of additional responsibilities to the council's work (things that were formerly done by central government) and provides a longer term guarantee of some funding to deliver them over the period of the funding agreement that comes with the deal, but they opted to postpone implementation of the new arrangements until 2025. The current situation where councils are looking at year on year cuts and no long term plan for how they can make ends meet make it seem attractive or even necessary to go for this promise of some investment in Norfolk and some replacement of the funds that have been lost since Brexit and with cuts to local authority funds and with rising inflation eating away at what we do have the right to raise in local taxation. But there are grave doubts as to whether the funds (which are not index linked) will actually be sufficient to deliver any significant improvements, and the deal comes with some unsatisfactory constraints on the democratic functioning of the Council, including a leader directly elected by the people of Norfolk, who won't be a council member and might be at odds with the majority view of the Council, despite having to appoint a cabinet from elected members of Council.

There are differing views on whether this is just a pointless gimmick by a government that has run out of ideas and run out of money, whether it is the first step on a slippery slope to something seriously problematic, and whether we have to say yes to it anyway (as many other councils are) because the bribe is money that we can't afford not to have. At Full Council on 12th December we discussed and voted on the proposals put to us by the Cabinet. In the event Council voted for the proposed deal, but there were divergent opinions in all parties. Further votes on the constitutional changes that are required will follow next summer, by which time we may have a different government in Westminster.

Road Safety Schemes:

My list of requests under the Road Safety Community Fund went in for consideration in November, after much consultation and calculations by Adam Mayo, our highways officer. There were lots of requests, but few will be funded, probably only one per councillor unless they are very cheap, or unless some councillors get nothing. I am hoping to hear the results soon.

My next task is to work with Adam to try to find other ways of delivering some of the schemes that won't win, or were too low down the list to stand a chance. I have not yet spent my highways allowance because I have been saving it for these urgent safety schemes. More on this anon.

Meanwhile I also put in a motion to Council for December 12th asking for a cross-party working group to be set up with a view to making it easier for villages to get safer speed limits where they wish to have them, and rewriting the Norfolk Speed Management Strategy to prioritise safe speeds in rural areas, and to proactively reduce accidents before they happen instead of after. Ten times as many people die on rural roads as on motorways. Cyclists are almost three times more likely to be killed on a rural road than on an urban one. My motion did not get debated in December because time ran out on discussing the devolution deal, so I shall put it in for Full Council at the end of January instead. I was on Radio Norfolk at breakfast time talking about it on Monday 11th December.

Cost of Living Payments - winter fuel help for pensioners

The Department of Work and Pensions has announced that pensioners across the country are to receive up to £600 to help with energy bills this winter.

Most Pensioner Cost of Living Payments were made in November or December. Everyone eligible should have received it by 26 January 2024. Further details [here](#).

The government advises that pensioners who do not receive a payment by 26 January 2024 should contact the [Winter Fuel Payment Centre](#).

Buses and active travel

I am pursuing some enquiries on behalf of some villages concerning the provision, or lack of it, of Flexibus and Borderhopper services, and the unsatisfactory timing of bus journeys (which are sometimes useless for the purposes one might travel for).

The Council has now extended free bus travel for those who hold a concessionary pass on grounds of disability, so that it covers travel before 9.30 a.m. This is good news and will allow those with disabilities to get to work and training opportunities for free, if there is a bus that works for that.

Bus travel stats

Latest figures show that passenger numbers increased throughout 2023, with the number of fare-paying passengers now exceeding pre-covid levels. Obviously, passenger numbers across Norfolk and the UK fell dramatically during Covid, so getting back to where we were before is important for making bus services viable again.

In Norfolk, overall bus passenger numbers have increased by 18% in the last year, with the number of fare-paying passengers now at 107% compared to pre-pandemic baseline figures. Norfolk is bucking the trend, as nationally, bus usage figures are at between 89% to 98% of pre-pandemic levels.

Approximately £12 million of our extra DfT funding was allocated to providing new or expanded bus routes and increased service frequencies on key routes, including more evening and weekend services. But I am aware that many small rural places are not seeing useful buses at useful times. See above on my efforts to get help with that. It's also worth thinking about ways to mix some cycling with a bus or train journey, for those who would normally commute to work by car. The Travel Norfolk journey planner website might be able to help you with planning that though disappointingly it doesn't yet seem to calculate the mixed mode journeys they have been promising (so Google maps might be better at that!).

Long Stratton Bypass

Various hurdles have been jumped towards actually beginning on this long-awaited road. Planning permission is now in place, and the Officers were in the process of deciding which contractor would get the job, just before Christmas (having received four bids). The department for transport has approved the side road orders, for diverting roads and footpaths to join up in new places, and there is a 6 week challenge period for that. There is still uncertainty over how much funding will be received from central government. It's part of the diversion of funding from rail to roads associated with the truncated HS2 rail scheme. If only we were getting a rail link from Fornsett and Great Moulton instead to shift traffic off the road... That would only be a matter of re-opening the old stations, at a fraction of the cost you'd think.

Contact me

You can contact me on Catherine.rowett@norfolk.gov.uk for Council-related business, and I look forward to helping with a range of issues that people have already brought to my attention. I'm always delighted to attend award ceremonies, events, centenaries, lectures, exhibitions, conferences, debates, litter picking parties, campaign events and protests, so don't hesitate to add me to your mailing lists! I also have a facebook page which includes updates on what I am working on, posts about events and opportunities relevant to residents, and a place where you can comment and leave your views on things I want to ask you about. The link is [here](#).

County Council campaigns this month:

Look out for promotion of a campaign to get people taking steps towards becoming more healthy during 2024. More details [here](#): [Ready to Change: Norfolk County Council](#)

It's worth advertising on the village noticeboard or parish magazine if there are local opportunities for people to volunteer to get out and become active, with litter picking, drain clearance, maintaining hedges and ditches and so on, since that kind of group activity can contribute to motivation to improve active lifestyles. In addition, I would welcome offers of help to distribute local leaflets for me as a councillor (a newsletter) or for the Green Party (for election campaigns) if anyone is so moved. Contact me on my party email address (not my councillor address) if that's your kind of thing. Catherine.rowett@greenparty.org.uk.

Catherine Rowett

2nd January 2024

Good evening, Chairman, Clrs

Happy New Year

Well done to everyone who anybody who volunteered at events to make the month of December & Christmas a special time.

Helping Communities bloom

Local communities can now apply for grants of £300 to help beautify villages. South Norfolk Council Clean Up & Bloom grant can be used by Parish Councils to purchase flowers, shrubs, trees or pay for landscaping.

More information here <https://www.southnorfolkandbroadland.gov.uk/news/article/385/helping-communities-bloom>

Wet Winter continues.

Reminder all instances of flooding need to be reported to Water Management Team at Norfolk County Council by calling 0344 800 8013 or filling out the online form <https://online.norfolk.gov.uk/floodreport/>

Following storm Babet ~20 October 2023 and the disruption and damage caused in both South Norfolk and Broadland by flooding, the Government has allocated funding to help residents and businesses recover.

More information here

<https://www.southnorfolkandbroadland.gov.uk/news/article/397/grants-to-help-following-storm-babet>

South Norfolk Council's budget consultation

An opportunity for residents and businesses to contribute to the discussions and the Council would encourage all South Norfolk residents to spare a few minutes to complete the survey.

Although the average Band D Council Tax for residents in South Norfolk in the current financial year is £2,153.48, South Norfolk 's share of this is only £165.

The consultation runs until 17 January 2024.

South Norfolk Council is permitted to increase its share of Council Tax by up to £5, each £1 rise generates approximately £53,000 to support services.

What level of Council Tax rise would you support for South Norfolk Council in 2024/25?

<https://www.southnorfolkandbroadland.gov.uk/SNC-Budget-Consultation>

Best Wishes

Clayton Hudson

Local Member for Beck Vale, Dickleburgh & Scole, South Norfolk Council

m: 07917 060239

e: mail@claytonhudson.co.uk

Appendix 4

31-Mar-23		Running Total			
Current Account	£16,449.50	B/F	16,449.50	Unity Trust account	16,323.69
		Expenditure	22,301.25		
		Income	22,175.44		
Total	16,449.50	Total	16,323.69	Total	16,323.69

Summary of Financial Position

Bank Reconciliation @ 1st January 2024

Bank balance - Unity £18,010.67
 Less unrepresented cheques
 Total

Cash book £18,010.67

Payments made at the last meeting 1,528.61

Payments made since the last meeting £18.00

Receipts since the last meeting £167.06

Payments to be agreed at this meeting

09/01/2024 Alan Arber	Clerks salary and expenses Dec	Bacs	497.94	
09/01/2024 Norfolk Pension Fund	Clerks Pension Dec	Bacs	178.06	
09/01/2024 Alan Arber	Clerks Salary and expenses Jan	Bacs	470.94	
09/01/2024 Norfolk Pension Fund	Clerks Pension Jan	Bacs	178.06	
09/01/2024 Nick Sharp	Handyman salary Dec	Bacs	45.39	
09/01/2024 Nick Sharp	Handyman salary Jan	Bacs	45.39	
09/01/2024 HMRC	Tax and Ni Dec	Bacs	134.00	
09/01/2024 HMRC	Tax and Ni Jan	bacs	134.20	
09/01/2024 Lloyds	Credit card Charge	bacs	3.00	
			1,696.98	£18,010.67
				16,323.69
				£0.00

Represented as:

Neighbourhood Plan - Locality	45.02
Neighbourhood Plan - SNC	1,613.65
Covid Grant	149.79
CIL	133.83
General Reserves	16,158.42
VAT reclaimed	167.06
Vat to be reclaimed	26.18
Grants	£ 9,100.00

Appendix 4

Tivetshall Parish Council

Clerks Report

Again its been a busy month as I needed to get the Budget completed and agreed by the councillors, Internal Auditor appointment sorted, Precept request to be finalised along with a small increase, Staff appraisals to do and of course ensure the Council continues to run and we follow up all queries and other daily tasks to ensure we meet the transparency code at all times meaning that we are now around a month ahead due to my upcoming leave and that I will be away from mid Jan to late Feb to visit my family in New Zealand and all enquiries at that time can go through the chairman and Vice chairman whilst I am away as I cannot be contacted at any time as I will have no access to emails or phone calls whilst I am away.

I need to inform you all that the Parish council looked at their finances and with all the work they completed in 2023 their reserves were dwindling a little due to us not raising the precept band d charge last year due to the cost-of-living crisis. Unfortunately, this has had to be risen by 4% from £94.34 to £98.11 a rise of £3.77 which equates too £3.77 per year or 7p per week. I am happy to show how we worked this out and came to that figure when I am at TTJ from end of Feb 2024.

Our new laptop is now up and running and the council are looking at options to upgrade their email accounts to Gov.uk and have enrolled in the scheme and we hope this will be worked out before I go away, but I would not hold your breath, but it will be great when finalised as all councillors will have Gov.uk parish email addresses which will give us a very professional look.

Another area I am working on is the adoption of a Biodiversity policy and climate emergency plan and we hope to have parts of this done by start of April 2024 as I personally along with the councils feel this is imperative in such a rural community, so please watch this space. This is vitally important due to the issues the parish suffers from with flooding recently and we continue to work with all the agencies to ensure we can get the necessary help and information to parishioners that have suffered and they get the correct support.

I look forward to seeing everyone at TTJ before I leave for my trip and always happy to chat and assist where possible and under the powers we have.

Finally if you have any issues I would ask that you email me on tivetshallpc@outlook.com rather than on the face-book site as I see the emails daily but be aware that I do only work 8.5 hours a week and that any agenda items must be received by myself 7 working days before the meeting date to give me time to get them on the agenda that I post around 7 days before the meeting actually takes place

See you all at TTJ

Handyman's Report

Nick is continuing to work around the village and continues to undertake his role in a diligent and safe manner and once I can get Nick to meet me, we will get his appraisal done and look at the tasks the council feel can again benefit the parish for Nick to work on as well as his usual tasks which Nick continues to carry out.

Appendix 6

Tivetshall Parish Council, Community plan.

All parts of the plan are in reference to Tivetshalls Neighbourhood plan

We as a council have agreed to focus on and deliver the following projects and actions for the coming year (Jan 2023-Jan 2024)

Project	Why	Agreed Actions	Progress	Councillor /Clerk Lead	Date to be completed
Speeding	To reduce speeding within our villages	New Sam machine working well To ask for the area around the school and Village green to become a 20-mph speed limit and to request the speed limit on Station Road be lowered to 50 mph Speed monitoring by police requested along Station Road. Clerk is submitting the reports to The Police. 20 mph zone funding being discussed with County councillor Catherine Rowett	Ongoing with reports submitted at Parish council meetings Email to be sent to Martin Wilby on this issue ASAP Pressure to be kept on highways on this issue and to ensure all accidents are reported to Highways.	Dudley Adshhead/ Clerk Clerk/ Carole Clerk	Ongoing Speed checks undertaken Ongoing Ongoing
Playing Field	Playing Field lease expires in 2022, PC not able to plan longer term. Secure Ownership of playing field	PC to discuss with landowner and identify whether a new lease is likely to be agreed. The clerk would contact the landowners again on the possibility of a rolling lease to allow us to keep upgrading the play area if possible No grants can be obtained but as we do not have a lease on the field so this cannot progress. Clerk to write to the landowners again on this for a rolling lease to help us or look to purchase the land. Delme mentioned on the possibility of getting the field valued via Pride in Place Grant The fence at the Village Hall has been made safe by Nick	Initial contact made with landowner. Keep contact going John and others to help with date to be fixed 3 quotes are needed. Look at this if it gets worse	RA-P Clerk Clerk and helpers Nick	Ongoing Ongoing As soon as Possible Ongoing

Pond Area/Village green Heritage project		Village sign to be completely rebuilt it is hoped we can get a local builder to do this and is into heritage building projects	Complete rebuild needed of village sign	Rob	
Litter Pick	Parish Litter Pick	Litter picks are only attended by the few and it was agreed we would probably run only 2 from now on with one being around the Easter Holiday to entice the children to join in. The other around late September to coincide with SNDC Great Litter Pick campaign. The next litter pick will be around easter end of March	Ongoing	AR/SI	Ongoing
Parish Maintenance	Parish Council maintenance for Nick to attend too	Nick is doing a great job and is an asset to the community Nick to look at the entrances to the footpaths from the road. Play area received and Nick to look at and undertake any work detailed in play inspection report. Fence outside the village hall to be replaced New gate for Play area donated by Nick and we need to look at what is needed to get it installed asap. With Nicks appraisal it was felt we should look at updating the Pavilion and this would be added in to the appraisal as Nicks bug project next year.	Nick is working through the list The Clerk has given him Need new prices for materials	Nick/ Clerk Nick Clerk	Ongoing Ongoing Ongoing
Community Woodland	To be discussed	To look at the possibility of this and looking at areas for this to be planted	Areas to be looked at and details of what's needed to start the project	The Clerk	Ongoing
Village Hall extension	Extension to the village hall to be looked at	Three Quotes to be obtained and looked at by all to see what is needed and what grants are available	Quotes to be got asap	Everyone including the clerk	Ongoing

Community Activities	Council to look at local activities	Council to look at local activities and what grants are there to help with this	Clerk to investigate grants and possibilities on this	The Clerk	Ongoing
Public Transport	Possibility Of working with Border Hoppa to provide local transport alongside other councils	Clerk working with other councils and Long Stratton Town Council on the possibility of providing local bus services with Border hoppa to local towns. Clerk and chair will get information on website regarding community transport scheme since border-hoppa has been stopped by the county council	Work with Long Stratton Town council and others on this	The Clerk	Ongoing
Enhance Public rights of way in Parish	Looking to enhance public rights of way in the parish	Looking at extra training, funding and ways to enhance our public rights of way via various methods. Green lane and Mill Road. Quiet lane signs need replacing	Grants to be looked at	Clerk	Ongoing
Flooding	Look to assist local parishioners with flooding issues and problems	Clerk to Write to Mr Coles the landowner regarding the ditches and field on Rectory Lane/the street behind the Post office and the ditches on green lane after the last bungalow there.	Clerk to write letter and send to all councillors for agreement	Clerk	Ongoing
			Clerk to actioned	Clerk	Done

Signed Chairman