



TIVETSHALL PARISH COUNCIL
Minutes of Tivetshall Parish Council Meeting
held at The Village Hall Tivetshall
on Thursday 14th December 2023 at 7.00 pm

These are draft minutes and will be approved at the next meeting

Present: Councillors – Rob Alleguen-Porter (Chair), Sandra l’Anson, Alyson Read, Julie Brown, Steve West and Carole Youngs

Also Present: County Councillor Catherine Rowett was in attendance

1 member of the public

1. Apologies for absence

Apologies received from District Councillor Delme Thompson

2. Declarations of interest on items on the agenda and consideration of requests for dispensations

Cllr’s Brown Read declared themselves as Trustees of the Village Hall.

Cllr Read for 2 payments in item 5

All agreed to accept

3. Minutes

3.1 Minutes of the Meeting Held on 9th November 2023

It was agreed by all to approve the minutes of the meeting held on 9th November 2023

Proposed Cllr l’Anson Seconded Cllr Alleguen-Porter All agreed to accept

The Chair signed as a true record of the meeting

3.2 Matters arising from the meet of the 9th November 2023 meeting (information only)

None.

4. Public Participation (including reports from District and County Councillors)

District Cllr Delme Thompson sent the attached report Appendix 1

County Cllr Catherine Rowett sent the attached report Appendix 2

District Councillor Clayton Hudson sent the following report. Appendix 3

A parishioner commented that he had spoken directly to the affected parishioners on water in ditch at a property in Bonds Road. He would be getting contractors in at his own expenses but as yet its too wet for the contractor to get onto the land. The parishioner will only get the bare minimum done as is his rights. Cllr Read commented that she had attended a parishioner’s property near the post office in the village to see if the ditch is clear and which way the water runs. She confirmed the water flows west towards fields and does not run east towards Bonds Road.

5. Finance

5.1 To receive the balance of accounts and bank reconciliations November 2023 attached as App 4

5.2 Receipts since the last meeting – None

5.3 To note payments made since the last meeting

None

5.4 To approve the following payments

Alan Arber	Salary – Nov	£683.60
Nick Sharp	Salary – Nov	£73.00

Norfolk Pension Fund	Clerks Pension-Nov	£253.06
HMRC	Tax and NI Nov	£210.49
Lloyds Bank	Monthly Credit Card Charge	£3.00
Viking	Stationery	£157.06
Alyson Read	Litter/travel Pick Expenses	£17.81
Alyson Read	Newsletter Printing	£129.60

Proposed Cllr Alleguen-Porter Seconded Cllr I'Anson

All agreed to accept

5.4 To note any payments after the agenda posted

None

5.5 To receive a report on the Parish Finances

The balance on the account at 1st December 2023 was £19,390.22

The Chair signed the bank statement as a true record of the balance of the account at 1st December 2023 was £19,390.22

The balance after payments made at this meeting is £17,861.61

The Clerk also commented that he has sent the vat reclaim for £167.06 in Vat at the end of November and there is another £26.18 to be reclaimed

5.6 To receive the 9-month budget v expenditure report

The Clerk produced the report for the councillors and was thanked for his work on the report showing an up-to-date expenditure v the budget.

5.7 To Receive the budget for 2024-2025

The budget was agreed and it was formally agreed after a discussion by all members a rise of 4% on the band D charge was agreed.

5.8 To agree the Internal auditor appointment for 2023-2024

The Clerk had spoken to Sonya Blythe who had completed our internal Audit last year in a very competent manner and she had agreed to again do our Internal audit at a flat rate of £120

Proposed Cllr Alleguen-Porter Seconded Cllr Read

5.9 To agree the council's precept request for 2024-2025

The precept request for 2024-2025 would be £21,585.20.

The Clerk would complete the paperwork for ALL councillors to check at the January meeting to ensure no errors are on the paperwork.

Proposed Cllr Alleguen-Porter Seconded Cllr I'Anson

5.10 To agree to apply for the Pride in Place Clean it and Bloom grant of £300

Proposed Cllr Read Seconded Cllr Youngs

6. Reports from The Clerk and Councillors

6.1 The Clerk sent his report to all Councillors all agreed to accept Appendix 5.

6.2 To review and Update the Community Plan – Appendix 6

This has been reviewed and updated with actions to be done.

6.3 To receive Update on this Council's request to reduce speed limits on Station Road and the area around Tivetshall Primary School Village Hall and The Green.

We still await any details on this scheme and the Parish Partnership application has been submitted.

6.4. To receive details of Litter Picking on the Duke of Edinburgh Scheme

The Clerk had emailed the family and the girls but has had no reply.

6.5 To agree the nominations for the Village Hall from the Parish Council

Cllr Read and Cllr Brown will continue to be the representatives for the village hall.

6.6 To receive details of the 20-mph funding request

We still await details of whether we are successful with our application for a third 20mph sign for School Road on this scheme

6.7 To receive an update on the Gov.uk email scheme

The Clerk commented that he had put in the physical order for the council to join the scheme and we await the progress

6.8 To update on flooding and pumped sewage

The Clerk reported that he had not received a reply from Anglian Water but was aware the parishioners had and that a site visit by Anglian Water had taken place. The cCouncil also received a thank you letter from parishioners for our help with this. The Clerk also reported he had not heard from parishioners on the outcome of the recent site visit by Anglian Water and what decisions and actions had been notified to the resident.

The Clerk also reported that he had received a detailed email on other issues of flooding on Bonds Road and had passed this onto the Flooding Team NCC as it is their priority to investigate these issues. The parish council has no power to assist on flooding.

The Clerk also commented that he had tried to get a delivery of sandbags for Tivetshall but had been informed by the Emergency Planning Officer that the district has 17 sites where parishioners can collect sand bags. Despite a discussion on this Tivetshall are not going to be allocated as one of the sites despite the issues the village recently found itself in. The lack of assistance from the Emergency Planning Officer was actually very embarrassing despite the Clerk informing her of the many issues we had faced as a village.

7. Village Hall report –

Cllr Read gave the following report.

Finance is looking good and the balance is over £2823.36 and deposit account of £17925.24 The hall had come to end of the fixed energy deal but no other suppliers were offering new customers. Safeguarding training with 5 volunteers took place in November. A query was raised on whether the Parish Council and Village Hall website provision are linked. Trying to make the workload easier for the current secretary. Looking at full alcohol license for the hall. Café starts again 3/1/2024 and a quiz night, music night and summer fete are being planned. A need for new volunteers is imperative moving forward.

8. Planning

- a. To hear any Planning applications received and any after agenda was posted 2023/3714 1 and 2 Barn Cottage Tivetshall. The Parish Council supports this application with no objections.

9 Planning Enforcement issues – These were noted by the council

10 Highways Spreadsheet – Spreadsheet was reviewed of outstanding issues and The Clerk had reported all items on the spreadsheet and the unfinished works were ongoing

- a), Village sign repairs

The Chair commented that this had been dealt with earlier.

- b). The following issues need reporting

Sign on A140 still not replaced.

11. Training –

Nothing as yet but the Clerk will be starting his FILCA training and asked any councillors if they wished to attend the wonderful NPTS seminar on the 21st March 2024.

12 Woodland Trust initiative

No report

13 Correspondence

The following correspondence was received and noted and had been sent to all councillors in advance of the meeting.

WebNOS defib report completed and submitted for both December and new stickers detailing the defib was on the Circuit system and new contact details on them had been done

Tax base and Precept forms received

Website updated

Emails sent to County and District Councillors on the flooding issues

Phone call with the Emergency Planning Officer on the need for Tivetshall to require a stock of sandbags turned down

Planning application 2023/3714 received

Christmas tree received and erected

Clerks Appraisal Undertaken

Email from a parishioner on continued Flood issues on Bonds Road

Email from other parishioners on Bonds Road thanking the Parish Council for their help

Letter sent to Anglian Water with no reply

Gov.uk Physical Order submitted to parish Online

Clerks Networking attended

Email from Dudley Adshead to say the SAM machine is playing up and he could not get a reading for this month but will try again.

Email regarding training from the Monitoring Officer on the new Code of Conduct

Clean up and bloom grant applied for

Newsletter done and distributed to all parishioners.

Email sent again regarding electric charging points at Tivetshall Village Hall as agreed a year ago.

14. To receive any urgent items for information and to consider items for the next agenda

Gov.uk emails

Governance

Appraisals

Biodiversity policy

15. Date of Next Meeting

Next Parish Meeting Thursday 11th January 2024 at 7.00 pm, Tivetshall Village Hall

Meeting closed at 20.07 pm

Cllr Delme Thompson:

Report for Tivetshall Parish Council, December 2023.

Business Awards

Last chance to nominate a local business! **Nominations close on Friday 15th**. Members of the public can nominate and vote for their favourite 'Retailer of the Year' and 'Pub of the Year' and have the chance to win £100 of shopping and pub vouchers in prize draws. The celebratory showcase will take place on 5 March 2024 at Norwich City Football Club.

Flooding

Ongoing encouragement for residents to log all issues via the County Council website.

<https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=flood> to ensure the true scale of local issues is registered – and kept front of mind.

Electric Car Charging Points

I have followed up again with the Cabinet member responsible for this initiative and requested an update ASAP.

Nature Recovery – Local Model

Redenhall with Harleston Town Council developed a localised 'ground up' community model which has the support of Natural England. Their approach has been recognised nationally and is currently being considered for inclusion as part of Norfolk County Council's Nature Recover strategy.

On 11 December a motion was passed at SNC to support the local nature recovery model by engaging with Parish Councils who wish to replicate the Harleston approach in their locations and assigning responsibility to an appropriate portfolio holder. Further details of the support and engagement routes to follow, and full details of the Harleston approach can be found here: [Environment | Nature Recovery In Harleston](#)

Clean Up & Bloom Grant of £300 available to all Parish Councils

This can be used to purchase flowers, shrubs, trees or pay for landscaping, to hold litter picks or in fact, anything that helps the district to 'Clean Up & Bloom.' This could also help villages to compete in the prestigious Anglia in Bloom, which forms part of the RHS Britain in Bloom campaign.

[Helping communities bloom – Broadland and South Norfolk \(southnorfolkandbroadland.gov.uk\)](#)

Winter Pressures Funding is now live, for community groups to access.

Grants can be used in a variety of ways, including energy bills (for warm spaces), provision of free warm food/drinks, providing new events or activities, provision of Christmas food hampers and gifts.

Full details: [Winter Pressures Grant – Broadland and South Norfolk \(southnorfolkandbroadland.gov.uk\)](#)

Customer Service Survey

All residents are invited to share their views on council services, via a 2min survey, available here:

[Customer Satisfaction Survey \(office.com\)](#)

Christmas Holiday Information on:

- Council office opening times
- Leisure Centre opening times
- Bin collection schedules, and more, can be found here: [Christmas information – Broadland and South Norfolk \(southnorfolkandbroadland.gov.uk\)](#)

I look wish you all a Merry Christmas and a Happy New Year.

Kind Regards

Cllr Delme Thompson

Councillor report, December 2023, from Catherine Rowett

December 2nd 2023

Icy roads and gritting

Norfolk's fleet of 58 winter vehicles treat 2,200 miles of roads on each full 3-hour gritting run. All A and B-class roads and some C-class roads are treated with a focus on commuter and major bus routes and as far as is possible one route into all villages. The A11 and A47 are gritted by National Highways. In addition some pedestrian areas and main pavements are treated in the centre of Norwich, Great Yarmouth and King's Lynn.

There are more than 2000 grit bins available around the county. These are for people to use as and when you need it, on roads, pavements and cycle paths. Do contact the Council if the bin has not been filled or there is some other problem.

Other problems in winter

There's lots of information about staying safe during cold spells on the county council website page called Norfolk Winter, which is [here](#). Take care to avoid burst pipes by ensuring that outdoor pipes are lagged, and that improved insulation hasn't left the pipes out in the freezing cold of your loft. Make sure you take warm clothes, rug, shovel etc when out driving in winter. Don't rely on the car's heating system to keep warm, in case you break down or get stuck. It's a good idea to follow the County Council social media, which will use the hashtag #NorfolkWinter for updates and advice relating to winter weather.

Council "devolution deal" plans

The Cabinet at the County Council have been considering the options available if they accept one of the so-called "devolution" deals that the government is using as part of its so-called "levelling up" plans. Cabinet decided to recommend that Norfolk accepts a "level 3" deal, which adds a range of additional responsibilities to the council's work (things that were formerly done by central government) and provides a longer term guarantee of some funding to deliver them over the period of the funding agreement that comes with the deal, but they opted to postpone implementation of the new arrangements until 2025. The current situation where councils are looking at year on year cuts and no long term plan for how they can make ends meet make it seem attractive or even necessary to go for this promise of some investment in Norfolk and some replacement of the funds that have been lost since Brexit and with cuts to local authority funds and with rising inflation eating away at what we do have the right to raise in local taxation. But there are grave doubts as to whether the funds (which are not index linked) will actually be sufficient to deliver any significant improvements, and the deal comes with some unsatisfactory constraints on the democratic functioning of the Council, including a leader directly elected by the people of Norfolk, who won't be a council member and might be at odds with the majority view of the Council, despite having to appoint a cabinet from elected members of Council. At Full Council on 12th December we discussed and voted on the proposals put to us by the Cabinet. There are differing views on whether this is just a pointless gimmick by a government that has run out of ideas and run out of money, whether it is the first step on a slippery slope to something seriously problematic, and whether we have to say yes to it anyway (as many other councils are) because the bribe is money that we can't afford not to have. In the event Council voted for the proposed deal, but there were divergent opinions in all parties.

Road Safety Schemes:

My list of requests under the Road Safety Community Fund has now gone in for consideration, after much consultation and calculations by Adam Mayo, our highways officer. There were lots of requests, but few will be funded, probably only one per councillor unless they are very cheap, or unless some councillors get nothing.

My next task is to work with Adam to try to find other ways of delivering some of the schemes that won't win, or were too low down the list to stand a chance. I have not yet spent my highways allowance because I have been saving it for these urgent safety schemes. More on this anon.

Meanwhile I also put in a motion to Council for December 12th asking for a cross-party working group to be set up with a view to making it easier for villages to get safer speed limits where they wish to have them, and rewriting the Norfolk Speed Management Strategy to prioritise safe speeds in rural areas, and to proactively reduce accidents before they happen instead of after. Ten times as many people die on rural roads as on motorways. Cyclists are almost three times more likely to be killed on a rural road than on an urban one. My motion did not get debated in December because time ran out on discussing the devolution deal, so I shall put it in for January instead. I was on Radio Norfolk at breakfast time talking about it on Monday 11th December.

Cost of Living Payments - winter fuel help for pensioners

The Department of Work and Pensions has announced that pensioners across the country have started to receive up to £600 to help with energy bills this winter.

Most Pensioner Cost of Living Payments are made automatically in November or December and should be received by 26 January 2024. Further details [here](#).

The government advises that pensioners who do not receive a payment by 26 January 2024 should contact the [Winter Fuel Payment Centre](#).

Buses and active travel

I am pursuing some enquiries on behalf of some villages concerning the provision, or lack of it, of Flexibus and Borderhopper services, and the unsatisfactory timing of bus journeys (which are sometimes useless for the purposes one might travel for). Please let me know if these issues apply to you.

Contact me

You can contact me on Catherine.rowett.cllr@norfolk.gov.uk for Council-related business, and I look forward to helping with a range of issues that people have already brought to my attention. I'm always delighted to attend award ceremonies, events, centenaries, lectures, exhibitions, conferences, debates, litter picking parties, campaign events and protests, so don't hesitate to add me to your mailing lists! I also have a facebook page which includes updates on what I am working on, posts about events and opportunities relevant to residents, and a place where you can comment and leave your views on things I want to ask you about. The link is [here](#).

County Council campaigns this month:

Christmas travel plans

The Travel Norfolk website and journey planner can help plan your journeys this Christmas. With local, accurate and real-time public transport information, the site offers a one-stop shop for people wanting travel information for Norfolk and finding a travel mode to suit them.

For those needing to head to Norwich by car, there is now also the option to show live parking information for the main multistorey car parks, helping Christmas shoppers to see where spaces are available during peak times. Simply click on the key on the site's journey planner map and select from a range of useful information – as well as parking spaces, you can quickly and easily locate the nearest Beryl docking station, vehicle charging point, taxi rank or toilet facilities.

The journey planner continues to develop with even more capability coming soon, including park & ride journeys and multi-modal options.

To find out more about more about the journey planner and to plan your festive journeys, visit travelnorfolk.co.uk/festivetravel.

Bus travel stats

Latest figures show that passenger numbers have increased throughout the year with the number of fare-paying passengers now exceeding pre-covid levels, during which passenger numbers across Norfolk and the UK fell dramatically. Approximately £12 million of our extra DfT funding was allocated to providing new or expanded bus routes and increased service frequencies on key routes, including more evening and weekend services.

In Norfolk, overall bus passenger numbers have increased by 18% in the last year, with the number of fare-paying passengers now at 107% compared to pre-pandemic baseline figures. Norfolk is bucking the trend, as nationally, bus usage figures are at between 89% to 98% of pre-pandemic levels.

Catherine Rowett

12th December 2023

Good evening, Chairman, Cllrs,

South Norfolk's Village Clusters consultation open

More information here <https://www.southnorfolkandbroadland.gov.uk/news/article/386/south-norfolk-s-village-clusters-consultation-opens> Helpful virtual exhibition here <https://vchap.exhibition.app/reg19/>

The consultation is open between 9:00am on Monday 11 December 2023 and 5:00pm on Monday 5 February 2024.

Helping Communities bloom

Local communities can now apply for grants of £300 to help beautify villages. South Norfolk Council Clean Up & Bloom grant can be used by Parish Councils to purchase flowers, shrubs, trees or pay for landscaping.

More information here <https://www.southnorfolkandbroadland.gov.uk/news/article/385/helping-communities-bloom>

Winter Pressures Grant

Remember the Winter Pressures Grant which has been created to allow community organisations to create projects that will support individuals and families that are struggling with the rising costs of living. More Information here.

<https://www.southnorfolkandbroadland.gov.uk/communities/winter-pressures-grant/1>

Christmas Recycling Tip

Take a couple of minutes to think about the waste and recycling teams working over Christmas and New Year. There are lots of things we can all do over the festive period to help reduce waste and the contamination of recycling. Households generate around 30% more waste during this time of year, but with a little bit of planning and by following our tips, we can significantly reduce that figure and still have a very merry Christmas. More information here <https://www.southnorfolkandbroadland.gov.uk/news/article/377/top-ten-tips-to-recycle-better-this-christmas> and Video here <https://www.southnorfolkandbroadland.gov.uk/news/article/382/beep-beep-bin-man-coming-through>

Shop local this Christmas and enjoy more free parking

Remember every Saturday in December the Council is giving shoppers an extra free hour in their Pay and Display car parks in the District's market towns (including Diss). That means instead of the usual one hour free, visitors will now have two. On all other days in December parking will be free after 4pm.

<https://www.southnorfolkandbroadland.gov.uk/news/article/374/south-norfolk-shop-local-this-christmas-and-enjoy-more-free-parking>

Wet Autumn / Winter continues.

Reminder all instances of flooding need to be reported to Water Management Team at Norfolk County Council by calling 0344 800 8013 or filling out the online form <https://online.norfolk.gov.uk/floodreport/>

In the meantime, those after practical advice visit Mary Long-Dhonau <https://floodmary.com/> helpful website.

Regarding flooding, following last month's meeting I met onsite with the residents of Meadowcroft to observe and see for myself the issues with the ditch to the rear of the property. I also spoke with other residents of Bond's Road and I am aware Water Management Officer Nathan Harris from SNC is involved. IMO it's the result of a block culvert / pipe which should be easy to resolve once water levels reduce. I am also pleased to hear AW have engaged directly with the resident who wrote to the Chief Executive.

Finally, the pylon refurbishment program to the 400kvolt overhead between Bramford substation in Suffolk and Norwich substation in Norfolk due to be completed in Dec23 have been extended to Jun24.

May I wish you all a pleasant & Merry Christmas and I looking forward to seeing you all in 2024.

Best Wishes

Clayton Hudson

Local Member for Beck Vale, Dickleburgh & Scole, South Norfolk Council

m: 07917 060239

e: mail@claytonhudson.co.uk

Summary of Financial Position

Bank Reconciliation @ 1st December 2023

Bank balance - Unity	£19,390.22
Less unpresented cheques	
Total	

Cash book	£19,390.22
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Payments made at the last meeting	2,088.21
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Payments made since the last meeting

Total

Receipts since the last meeting

Total

Norfolk Community Foundation

£ -

Payments to be agreed at this meeting

01/12/2023 Nick Sharp

Handymans salary and expenses Bacs 73.99

Clerks salary and expenses

01/12/2023 Alan Arber

Nov Bacs 683.60

01/12/2023 HMRC

Tax and NI Bacs 210.49

01/12/2023 Norfolk pension fund

Clerks Pension Bacs 253.06

Expenses for Town and Parish

01/12/2023 Alyson Read

Forum Bacs 17.81

01/12/2023 Alyson Read

Newsletter Bacs 129.60

01/12/2023 Viking

Stationery Bacs 157.06

01/12/2023

Credit card charge bacs 3.00

Lloyds bank

1,528.61 £19,390.22 ##### £0.00

Represented as:

- 45.02

Neighbourhood Plan - Locality

1,613.65

Neighbourhood Plan - SNC

149.79

Covid Grant

133.83

CIL

17,537.97

General Reserves

167.06

VAT reclaimed

26.18

Vat to be reclaimed

£ 9,100.00

Grants

Tivetshall Parish Council

Clerks Report

Its been a busy month for me with the final email being installed on the new laptop to get it up to date as much as possible after the last one died.

We still await the band d tax base from SNDC and its always a worry that they seem to do this later than any other authority in our area and I am hopeful they will be in soon so we can fix the precept request at the December meeting and get our request in asap.

I must thank all the councillors for their great work this year and people must remember they are volunteers and many do lots of roles around the village and are not just parish councillors and I am mindful that they do seem to untold things asked of them when parishioners should come direct to the clerk in the first instance so I can research and contact the necessary agency rather than a raft of emails going around which means that things are not always done as quick as they could be if the first instance by going direct to the clerk.

We have written to Anglian water on the issue raised around Bonds Road and as yet have not received a reply and I am aware that a resident has and that a meeting was programmed to be held around the end of November on these issues.

If anyone suffers from any flooding issues all the details are on the website on who to contact as well as the new transport for Norfolk web details of new services for local transport but we are still hoping to get a bus service directed through the village but please this is a long process and I am working on it all the time.

The Christmas tree is up and despite some issues with the lighting it looks fabulous and thanks must go to the parish councillors and volunteers that assisted in putting the enormous tree up but it does brighten the village green up for sure.

One piece of news is that I will be away from mid Jan to late Feb to visit my family in New Zealand and all enquiries at that time can go through the chairman and Vice chairman whilst I am away as I cannot be contacted at anytime and have been instructed to not work whilst I am on holiday that I have saved all my leave up for.

Finally if you have any issues I would ask that you email me on tivetshallpc@outlook.com rather than on the face-book site as I see the emails daily but be aware that I do only work 8.5 hours a week and that any agenda items must be received by myself 7 working days before the meeting date to give me time to get them on the agenda that I post around 7 days before the meeting actually takes place

See you all at TTJ

Handyman's Report

Nick is continuing to work around the village and has finished the upgrade of the parish benches and is undertaking all the works on the play area that are needed, other jobs are on the horizon for Nick and with the diligent manner he completes these tasks we are lucky to have him as our maintenance handyman.

Tivetshall Parish Council, Community plan.

All parts of the plan are in reference to Tivetshalls Neighbourhood plan

We as a council have agreed to focus on and deliver the following projects and actions for the coming year (Jan 2023-Jan 2024)

Project	Why	Agreed Actions	Progress	Councillor /Clerk Lead	Date to be completed
Speeding	To reduce speeding within our villages	<p>New Sam machine working well</p> <p>To ask for the area around the school and Village green to become a 20-mph speed limit and to request the speed limit on Station Road be lowered to 50 mph</p> <p>Speed monitoring by police requested along Station Road. Clerk is submitting the reports to The Police.</p> <p>20 mph zone funding being discussed with County councillor Catherine Rowett</p>	<p>Ongoing with reports submitted at Parish council meetings</p> <p>Email to be sent to Martin Wilby on this issue ASAP</p> <p>Pressure to be kept on highways on this issue and to ensure all accidents are reported to Highways.</p>	<p>Dudley Adshead/ Clerk</p> <p>Clerk/ Carole</p> <p>Clerk</p>	<p>Ongoing Speed checks undertaken</p> <p>Ongoing</p> <p>Ongoing</p>
Playing Field	<p>Playing Field lease expires in 2022, PC not able to plan longer term.</p> <p>Secure Ownership of playing field</p>	<p>PC to discuss with landowner and identify whether a new lease is likely to be agreed.</p> <p>The clerk would contact the landowners again on the possibility of a rolling lease to allow us to keep upgrading the play area if possible</p> <p>No grants can be obtained but as we do not have a lease on the field so this cannot progress. Clerk to write to the landowners again on this for a rolling lease to help us or look to purchase the land.</p> <p>Delme mentioned on the possibility of getting the field valued via Pride in Place Grant</p>	<p>Initial contact made with landowner.</p> <p>Keep contact going John and others to help with date to be fixed</p> <p>3 quotes are needed.</p>	<p>RA-P</p> <p>Clerk Clerk and helpers</p>	<p>Ongoing</p> <p>Ongoing As soon as Possible</p>
Pond Area/Village green Heritage project		Village sign to be completely rebuilt it is hoped we can get a local builder to do this and is into heritage building projects	Complete rebuild needed of village sign	Rob	

Litter Pick	Parish Litter Pick	Litter picks are only attended by the few and it was agreed we would probably run only 2 from now on with one being around the Easter Holiday to entice the children to join in. The other around late September to coincide with SNDC Great Litter Pick campaign	Ongoing	AR/SI	Ongoing
Parish Maintenance	Parish Council maintenance for Nick to attend too	Nick is doing a great job and is an asset to the community Nick to look at the entrances to the footpaths from the road. Play area received and Nick to look at and undertake any work detailed in play inspection report. Fence outside the village hall to be replaced New gate for Play area donated by Nick and we need to look at what is needed to get it installed asap. With Nicks appraisal it was felt we should look at updating the Pavilion and this would be added in to the appraisal as Nicks bug project next year.	Nick is working through the list The Clerk has given him Need new prices for materials	Nick/ Clerk Nick Clerk	Ongoing Ongoing Ongoing
Community Woodland	To be discussed	To look at the possibility of this and looking at areas for this to be planted	Areas to be looked at and details of what's needed to start the project	The Clerk	Ongoing
Village Hall extension	Extension to the village hall to be looked at	Three Quotes to be obtained and looked at by all to see what is needed and what grants are available	Quotes to be got asap	Everyone including the clerk	Ongoing
Community Activities	Council to look at local activities	Council to look at local activities and what grants are there to help with this	Clerk to investigate grants and possibilities on this	The Clerk	Ongoing
Public Transport	Possibility Of working with Border Hoppa to provide local transport alongside other councils	Clerk working with other councils and Long Stratton Town Council on the possibility of providing local bus services with Border hoppa to local towns. Clerk and chair will get information on website regarding community transport scheme since border-hoppa has been stopped by the county council	Work with Long Stratton Town council and others on this	The Clerk	Ongoing

Enhance Public rights of way in Parish	Looking to enhance public rights of way in the parish	Looking at extra training, funding and ways to enhance our public rights of way via various methods. Green lane and Mill Road. Quiet lane signs need replacing	Grants to be looked at	Clerk	Ongoing
			Clerk to actioned	Clerk	Done
Flooding	Look to assist local parishioners with flooding issues and problems	Clerk to Write to Mr Coles the landowner regarding the ditches and field on Rectory Lane/the street behind the Post office and the ditches on green lane after the last bungalow there.	Clerk to write letter and send to all councillors for agreement	Clerk	Ongoing

Signed Chairman