



TIVETSHALL PARISH COUNCIL
Minutes of Tivetshall Parish Council Meeting
held at The Village Hall Tivetshall
on Thursday 9th June 2022 at 7.00 pm

These are draft minutes and will be approved at the next meeting

Present: Councillors - Rob Alleguen-Porter (Chair), Julie Brown, Sandra l'Anson, David Parsons, Alyson Read (Vice Chair), Carole Youngs.

Also Present:

1. Apologies for absence

District Councillors Clayton Hudson and Martin Wilby, County Councillor Barry Duffin All agreed to accept

2. Declarations of interest on items on the agenda and consideration of requests for dispensations

Cllrs Alleguen-Porter, Brown, Parsons and Read declared themselves as Trustees of the Village Hall.

Cllr Alleguen-Porter for a payment in item 5

All agreed to accept

3. Minutes

3.1 Minutes of the Meeting Held on 12 May 2022

It was agreed by all to approve the minutes of the meeting held on 12th May 2022

Proposed Councillor Young Seconded Councillor Alleguen-Porter

3.2 Matters arising 12th May 2022 meeting (information only)

None.

4. Public Participation (including reports from District and County Councillors)

County Councillor Barry Duffin's phoned the clerk to comment that he is attending a huge meeting at Tibenham on the issue of the pylons.

District Councillor Martin Wilby sent his report and is attached as Appendix 1

5. Finance

5.1 To receive the balance of accounts and bank reconciliations attached as Appendix 2

5.2 Receipts since the last meeting – No receipts.

5.3 To note payments made since the last meeting -No payments made.

5.4 To approve the following payments:

Alan Arber	Salary – May	£418.55
Nick Sharp	Salary – May	£59.61
R Alleguen-Porter	Tree for queens Jubilee	£39.99
CTS	Parish play park maintenance	£33.33
HMRC	Tax and NI	£116.00
S Green	Bus Shelter Cleaning	£15.00
Primrose Press	printing	£33.54
Proposed Cllr Read	Seconded Cllr I’Anson	

The balance on the account at 31st of May 2022 was £22962.28

5.5 To agree any payment received after agenda posted:

None

5.6 The clerk also produced a 3-month Budget report for the council

6. Reports from the Clerk and Councillors

6.1 The Clerk sent his report to all councillors Appendix 3.

6.2 To review and Update the Community Plan – The clerk to update actions.

6.3 To receive Update on this Council’s request to reduce speed limits on Station Road and the area around. Tivetshall Primary School Village Hall and The Green – No response had been received by The Clerk who has now emailed all the county and district councillors, Highways and our MP Richard Bacon.

6.4– The Clerk was working to update all Parish Policies for the next meeting

6.5 To receive a report on the queens Platinum Jubilee

The event went very well and there was over 40 people for the tree planting on Saturday and was very well received. The main event on Sunday was extremely well and was along day very stressful but everyone was thanked by The Chair for all their hard work on such a great community event.

7. Village Hall report -

The main point of the report was the jubilee celebrations but the chair commented that there were issues with the Wi-Fi when the ring system is in full use. The Village Hall are looking at a new laptop to bring the system up to date. There was also an issue with one camera at the front door not working and Cllr Read will take this up with the company. The cleaner has resigned and the parish council and we council are looking for someone to take on the role.

7.1 Neighbourhood Plan Report –

a. Finance

The neighbourhood plan is now at the regulation 19 stage which runs out soon but Cllr read is still looking at an invoice that may have been paid twice. Clerk will look at this asap
Referendum will be when the examiner has completed his work on the neighbourhood plan.

8. Planning

- 8.1 To hear any Planning applications received and any after agenda was posted
- 8.2 2022/1006, Saddleback farm, Station Road Tivetshall, Straw Barn extension. Application supported.
- 8.3 Planning applications determined by SNDC since last meeting - No applications received
- 8.4 Planning Enforcement issues – It was AGREED the Clerk to contact Cllr Wilby and Planning Officer

for report on the process applied during the investigation process of the new access at Red House Farm, Ram Lane 2022/0188 and the clerk is still awaiting a reply

9. Highways Spreadsheet – Spreadsheet was review of outstanding issues and issues with hedge cutting on two locations need reporting

10. Training – The Chair proposed he and Cllr Alyson Read attend a Planning Course. Nick Sharp (Handyman) to attend a RoSPA Play equipment course. The clerk is also booked on an excel course to further his knowledge on this subject.

11. Correspondence

- a. The following correspondence was received and noted and had been sent to all councillors in advance of the meeting.

Many emails selling items for Queens Platinum Jubilee

Shaping the future together meeting. Clerk and Chair booked on this

Planning application 2022/1006

Emails regarding extra sites for SAM machine from Highways with agreement these are okay

Email to Westcotec for costs of new posts and sites

Accounts sent to External auditor

Neighbourhood Plan sent to examiner date

RoSPA Play Inspection booked for early July

12. To receive any urgent items for information and to consider items for the next agenda

Photos of the parish team

CPRE Financial request

Financial Risk assessment

Policies Update

Community Action Norfolk to be looked at in July

Litter Pick in September

St Margert's church visit report

13. Date of Next Meeting

Thursday 14th July 7.00 pm, Tivetshall Village Hall

Meeting closed at 20.05 pm

THE QUEENS PLATINUM JUBILEE celebrations across the whole country will be remembered by everyone for ever. There were many celebrations enjoyed in all of our villages and towns, the weather was kind and this unique occasion will go down in history as one of our greatest ever. Thanks to all of the organisers and many volunteers that helped throughout the whole weekend. Congratulations to the 100th Bomb Group Memorial Museum who have been awarded the Queen's Award for Voluntary Service. This is the highest award a local voluntary group can receive in the UK and is equivalent to an MBE. This award was announced to coincide with the Queen's Platinum Jubilee on 2nd June 2022. This award aims to recognise outstanding work by local volunteer groups to benefit their communities.

Electric vehicle charging points have been installed at Dickleburgh village centre as part of Norfolk County Council's electric vehicle strategy, which looks to cut carbon emissions by encouraging people to swap petrol and diesel cars for electric ones. NCC has pledged to achieve net zero carbon emissions by 2030 and unveiled its EV strategy last September to help reach that goal. By 2030 – when sales of new diesel and petrol cars will be banned – it is expected there will be 168,279 electric vehicles (26.8% of the total), rising from 1,931 2019 (0.3%) so it essential that we have the appropriate infrastructure in place to support the increase in electric vehicles.

A 15-year vision for transport in Norfolk, including investment in cycling, walking and better bus services has been set out by the county council in its Local Transport Plan (LTP4). The LTP sets out the council's vision for improving transport between now and 2036 and is intended to encourage walking, cycling, bus and rail use as well as deliver major projects like the Norwich Western Link and Long Stratton Bypass. Analysis of local and national data, and feedback from local people as part of the recent transport plan consultation, shows the need for both technological and social change to tackle the climate crisis. The plan helps to focus our goal and the actions we need to take while supporting all communities across the county in these challenging times. The LTP will be considered by all councillors in the July full council meeting.

An innovative training programme that helps teachers support the mental health of their pupils is being rolled out across all secondary schools in Norfolk. The "Rise Up" programme is a training course for teachers, which was founded in Norfolk and is now being trialled across 30 countries worldwide – including as far away as South Korea. Mental health and wellbeing are what young people across the county have been consistently highlighting to us as the issue they are most concerned about. More consistently providing early intervention strategies and learning, and identifying those young people who need help earlier, are both key to improving support and we're confident this programme will help to deliver these aims.

I was pleased to attend the special "Pilgrim 400" apple tree planting at Harleston's new jubilee woodland next to St Mary's Churchyard in Redenhall. It was good to see all of the trees that have already been planted there by the many volunteers involved with this project.

I was also pleased to attend the official celebration of the restoration of Billingford Windmill which is a major landmark here in the Waveney Valley. It has taken many years of hard work and securing the funding for this project, so again I thank all of the volunteers involved and the organisations and local residents for their generous support.

Best Wishes
Martin

Summary of Financial Position

Bank Reconciliation @ 1st June 2022

Bank balance - Unity				£22,762.28
Less unrepresented cheques				
Total				
Cash book				£22,762.28
Payments made at the last meeting				£ 1,517.63
Payments made since the last meeting				
	Total			£ -
Receipts since the last meeting				
	SNDC	Queens Jubilee Grant		£ 200.00
	Total			£ 200.00
Payments to be agreed at this meeting				

09/06/2022	Nick Sharp	Handyman Salary and expenses March	Bacs	59.61
09/06/2022	Alan Arber	Clerks salary and expenses March	Bacs	418.55
09/06/2022	r Alleguen-Porter	Tree for Queens Jubilee	Bacs	39.99
09/06/2022	HMRC	Tax and NI	Bacs	116.00
09/06/2022	S M Green	Bus Shelter Cleaning	Bacs	15.00
09/06/2022	Primrose press	Printing for litter Pick	Bacs	35.64
09/06/2022	CTS	Maintenance materials	Bacs	33.33

718.12 £22,244.16 22,244.16 0.00

Represented as:

Neighbourhood Plan - Locality	-
Neighbourhood Plan - SNC	5,384.40
Covid Grant	149.79
CIL	104.34
General Reserves	16,605.63
VAT yet to be reclaimed	85.18

Tivetshall Parish Council

Clerks Report

This has been quite an eventful month for me with my Surgery going ahead and me not being very mobile and unable to attend the TTJ and Parish Council meetings so I must thank all the councillors for their help during this time especially Alyson and Sandra for their brilliant work on the minutes and the good news is I am now mobile and look forward to seeing you all at the next TTJ.

The Queens Platinum Jubilee has been and gone and I was unable to attend the parish event but here it went very well with everyone having a great time. The Parish also planted a tree for the Queens platinum jubilee (under the auspice of the Queens Green Canopy) and this was also attended by some of the oldest residents and youngest residents in the village.

As for our plans to upgrade the green and make it a space for all to enjoy including making the pond area safer. Unfortunately, we were unable to get the necessary funding but I am working on another way to obtain the funding needed to update the pond area and make it safer so please watch this space.

The Speed Activated Machine that we share with Burston is giving us such great information that we have applied via the Parish Partnership to have our own and I am pleased to say that we have been successful and hope to have this by the end of July along with new posts in areas identified by parishioners where speeding is an issue. The new post's locations have been agreed with Highways and will be sited by Westcotec soon.

Our new handyman Nick is doing an amazing job around the village and is currently working on some small repairs to the play area and other jobs as detailed in his report. If you see any issues that fall under Nicks role, please email me and I will ensure they are completed as soon as time allows.

The Parish council has agreed a donation to the Church and once we get the details of where it needs to be sent this will be paid to allow the maintenance of the churchyard to continue.

One of the biggest issues being reported on is the Green East project with national Grid and I will be drafting our response to this for agreement with all the councillors and we will submit this in time for the consultation to end on the 16th June,

Handyman's Report

Our new handyman Nick is currently undertaking many of the jobs around the Parish from Putting new posts in to Replacing a refurbished notice board, washing the village gates to name a few and is a pleasure to work with. I am looking to get Nick on Play area training soon to take that pressure of myself.