

**Tivetshall Village Hall Management Committee**  
**Report to Parish Council meeting on 9<sup>th</sup> February 2023**

**TTJ Pop Up Café – 1<sup>st</sup> and 3<sup>rd</sup> Wednesday each month.** On 1<sup>st</sup> February we also served light lunches of soup, cheese toasties and beans on toast. 11 were served. They were well received and more commented they would order them in future. We will be reviewing the inclusion when we meet on 28<sup>th</sup> February. The morning was longer and a lot more effort involved.

**Finance, Admin and Maintenance** - Bank accounts - Rob reported Current a/c £5136.11 Deposit £12806.04 Short Mat Bowls is likely to be down on last year since changes to hire times have been made. Private hire income is also down from last year, although the number of hires remains steady. It was noted that there will be additional income from the hire of the hall by the Parish Council for warm space.

We are in conversation with regular hirers about promoting their groups. We include them in our Cock Crow submission. The aim is to increase their membership and consequently the hours they book.

We have two spare (still in their boxes) kitchen cupboards left from the upgrade. Open to reasonable offers. All the external signs have been installed.

**Hirers Handbook** - Rob has completed first draft for review/comment. Action - ALL to review the draft on Google Drive and feedback to Rob ready for discussion at next meeting.

**Bookings** – Warm Space is being run weekly on Thursdays for 4 hours. The Gym Club has reduced to only one evening per week from two. Enquiry received from a Tutor to use a suitable area. Awaiting site visit.

**Events –**

**18<sup>th</sup> February Valentines Live Music and Licenced Bar** – Booked Sons of Mark (duo from Norwich who play covers of 60s music onwards and their own compositions). Tickets £5 in advance and £6 on the door. Licenced bar and a Chip Van. **Important to push sales. Posters incl laminated for anyone who can display them at home or within other groups they belong to as well as family and friends. Last push required in selling tickets.**

**Coronation – May 2023** We agreed that we were not in a position to run an afternoon tea as we had for the Queens Jubilee last year. We would like to hold or be part of a village event during the May celebratory weekend.

**Late June** – An ‘interest’ focussed event with live music, food vendors etc

**November** – Christmas Craft Fayre.

**Improvements** – UV insect killers, window blinds and an insect proof door screen have been delivered. Thank you to Cllr Clayton Hudson for his grant fund.

Floor – After the 18<sup>th</sup> February we will be giving the hall floor a deep clean.

Alyson Read  
Tivetshall Village Hall Trustees Committee