



**TIVETSHALL PARISH COUNCIL**  
**Minutes of Tivetshall Parish Council Meeting**  
**held at The Village Hall Tivetshall**  
**on Thursday 14<sup>th</sup> March 2024 at 7.00 pm**

*These are draft minutes and will be approved at the next meeting*

**Present:** Councillors – Rob Alleguen-Porter (Chair), Alyson Read, Steve West and Carole Youngs,  
Newly co-opted councillor Kris Temple joined the council after item 4

**Also Present:** County Councillor Catherine Rowett was in attendance along with District Councillor Delme Thompson

1 members of the public

**1. Apologies for absence**

Apologies from Cllr Brown were received. All agreed to accept.

**2. Declarations of interest on items on the agenda and consideration of requests for dispensations**

Cllr Read declared herself as Trustee of the Village Hall.

All agreed to accept

**3. To discuss the co-option of a new councillor**

Kris Temple introduced himself to the Parish Council and gave his reasons for joining the council. After a short discussion it was agreed to Co-opt Kris to join the council.

**4. New councillor to sign acceptance of office and register of interest's forms witnessed by the clerk**

Kris Temple duly signed both forms with the acceptance of office form being witnessed by the clerk. Kris then joined the meeting.

**5. Minutes**

**3.1 Minutes of the Meeting Held on 11<sup>th</sup> January 2024**

**It was agreed by all to approve the minutes of the meeting held on 11<sup>th</sup> January 2024**

**Proposed Cllr Young's      Seconded Cllr Read      All agreed to accept**

**The Chair signed as a true record of the meeting**

**3.2 Matters arising from the meet of the 11<sup>th</sup> January 2024 meeting (information only)**

None.

**6. Public Participation (including reports from District and County Councillors)**

District Cllr Delme Thompson sent the attached report Appendix 1

County Cllr Catherine Rowett sent the attached report Appendix 2

District Councillor Clayton Hudson sent the attached report Appendix 3

**7. To discuss the purchase and location of the new defibrillator via the DCHS Scheme**

The Clerk reported that we had been able to access the scheme at the last few days and as such had applied for a new defib and cabinet via the DCHS scheme which allowed a parish council to purchase the equipment at the reduced price of £750 instead of the cost of £1600. It was agreed we would apply and the Clerk reported we had been successful in our request via the scheme. Due to the need to get this done within the timescale we contacted Waveney pumps as agreed but had received no reply from our emails. It was agreed then to contact The Old Ram to site it there and Victoria and her

team agreed we could do that. So, we ordered the new defib and cabinet which will be installed at The Old Ram asap as per the terms of the scheme

**Proposed Cllr Alleguen-Porter                      Seconded Cllr West**

All agreed to accept

## 8. Finance

8.1. To receive the balance of accounts and bank reconciliation Appendix 4

8.2. To note receipts since the last meeting

SNDC	Pride in Place grant	£300.00
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8.3. To note payments made since the last meeting

ICO	Annual Charge	£35.00
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London Hearts	New Defibrillator	£750.00
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8.4. To note payments at this meeting

Alan Arber	Salary Feb	£457.44
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Alan Arber	Clerks Pension Feb	£178.06
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Nick Sharp	Salary Feb	£45.39
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HMRC	Tax and NI Feb	£134.00
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Parish online	Gov.uk Email charge	£216.00
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D J Crerar	Grass cutting 4 <sup>th</sup> Quarter	£812.50
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Lloyds Bank	Credit Card Charge Jan	£3.00
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Lloyds bank	Credit card charge Feb	£3.00
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Lloyds bank	Credit card charge march	£3.00
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**Proposed Cllr Alleguen-Porter Seconded Cllr West**

All agreed to accept

### 8.5 To note any payments after the agenda posted

None

### 8.6. To receive a report on the Parish Finances

The balance on the account at 1<sup>st</sup> Feb2024 was £16588.69

The balance on the account at 1<sup>st</sup> March was £15,835.69

The Chair signed the bank statement as a true record of the balance of the account at 1<sup>st</sup> March 2024 was £15,835.69

The balance after payments made at this meeting is £13,971.30

The Clerk also commented that there is VAT to be reclaimed to date of £62.18

**Proposed Cllr Alleguen-Porter Seconded Cllr Read**

The Clerk also produced a report of budget v expenditure and was thanked for his work on this

Appendix 5

## 9. Reports from The Clerk and Councillors

9.1 To receive the Clerk's report including the Handyman's report Appendix 6

The clerk produced his report and all agreed to adopt this

9.2 To review and update Community Plan

The Community Plan was updated with actions noted to be carried out Appendix 7

9.3 Receive update on requests to reduce speed limits on Station Road and around the School, Village Hall and Village Green

Nothing as yet has been received on our application for a new SAM 2 machine to be confirmed

9.4 To receive details of litter picking on Duke of Edinburgh Scheme

Nothing received as Gold Award participants from last year have been asked to return their litter pick sticks to Cllr Read. Take off the agenda

9.5 To agree the nominations for the Village Hall from the Parish Council

No nominations received from the Parish Council

9.6 To Receive details of the 20-mph funding  
Awaiting details on this.

9.7 To receive a report on the Gov.uk email scheme progress  
We are very close to finalising this and it should be in place by end of April.

9.8 Update to flooding and pumped sewage  
Nothing heard yet on this by the Clerk. A question was asked that we write to Anglian Water again to ask the results of the February village survey.

9.9 To agree date for Pavilion, clear up  
The date agreed was 6<sup>th</sup> April during the litter pick event. All volunteers welcome to help

9.10 To discuss the adoption of a Biodiversity Policy and Check list of Actions  
The Clerk is still working on this and to be discussed at April meeting.

9.11 To decide how we spend the £300 Clean It and Bloom grant  
Ideas were requested and it will be discussed in April.

9.12 To discuss the purchase of bleed kits for defibs  
There are various suppliers for these and they have no shelf life you just replace when used. The current best supplier of bleed kits that fit our defib cabinets is Safety First Aid and the kits are £64.95 plus vat. It was agreed to purchase 2 kits asap.

**Proposed Cllr Youngs Seconded Cllr Read**

All agreed to accept

9.13 To discuss Ram Lane Speeding issues and signage  
The Clerk will look at this issue on Friday to see what is needed and can be done.

9.14 To discuss the provision of sand bags for Tivetshall  
Disappointingly we are still unable to get the Sand Bags Team to agree to Tivetshall getting its own supply despite many emails. We can still get a supply from Wacton PC which the Clerk will undertake.

Village Hall report –

Cllr Read gave the following report.

A good bank balance and the budget is online and café is going well and leaflets are being distributed for events. The committee are also looking at applying for a yearly bar licence. First Aid Training including defibrillator use was raised around sharing this with other parishes. A question was asked if the parish council will book the course. The Clerk will look at NPTS to spread the word on this at their upcoming seminar. It is hoped that it will include Defib training. Permission was given for the Village Hall Committee to use the playing field on the 30<sup>th</sup> June for their Fete

## 10. Governance

NALC are only allowing councils that are subscribed with them to use their standing orders and as such NPTS have done their own ones that have very little change but are easier to read and undertake. It was agreed the Clerk looks into this and they are adopted at the April meeting if suitable.

## 11. Planning

- a. To hear any Planning applications received and any after agenda was posted  
2022/1838 Beck Green Farm Tivetshall Approved as all conditions met  
2024/0005 Green Pastures Tivetshall objected to due to insufficient capacity of existing sewage infrastructure resulting in raw sewage escaping into Ram Lane.

**Planning Enforcement issues** – These were noted by the council

**12. Highways Spreadsheet** – Spreadsheet was reviewed of outstanding issues and the Clerk had reported all items on the spreadsheet and the unfinished works were ongoing

- a), Village sign repairs

The Chair commented that this had been dealt with earlier.

b). The Chair and Councillors gave the Clerk the issues to be reported.

**13. Training –**

Clerk is attending both NPTS seminar on the 21<sup>st</sup> March 2024. And the Pride in Place seminar around planting at Wymondham Rugby club on Thursday 28<sup>th</sup> March from 10-2.30pm. He has also booked himself on the Flood Management seminar on 22<sup>nd</sup> May at Dereham.

**14 Correspondence**

The following correspondence was received and noted and had been sent to all Councillors in advance of the meeting.

WebNOS defib report completed and submitted for March

Precept forms submitted

Website updated

Phone call with the Emergency Planning Officer on the need for Tivetshall to require a stock of sand bags and again we were turned down

Planning application 2024/0005 new application received again

Planning application 2022/1838 updated application received

Gov.uk Physical Order email boxes submitted as requested with changes

No report received from Dudley Adshead

New Standing orders received from NPTS

DHCS application submitted and paid for

Email sent to Waveney Pumps regarding the siting of the new defib but no reply received

New Defib received today

Email from The Old Ram to say they would allow us to site the new defib there

Pride in Place event at Wymondham rugby club 28<sup>th</sup> march 10.00 to 2.30pm

NPTS seminar 21<sup>st</sup> March 9.30 to 3pm

Pride in place Clean it and Bloom grant funding received

Salaries paid for March along with Clerk's pension

HMRC paid for March

ICO annual charge paid

Email from Internal Auditor confirming our Internal audit is booked in

Free picture of the King Charles III applied for

Email from Tivetshall Village Hall regarding first aid training and shared with my other parishes

Rivers Trust grant application received but not suitable for our parish

Email submitted on what is happening with the EV charging that was approved and put in the SNDC magazine nearly 2 years ago

Email on the South Norfolk Litter Pick scheme

Emails from elections confirming we can co-opt today

Co-options forms sent to Kris as required

**15. To receive any urgent items for information and to consider items for the next agenda**

Year-end work starts

Biodiversity and green initiatives

Standing orders from NPTS

Letter from Anglian water flooding with Katie Spillman

New bank signatories

Sam 2 reports from Dudley

**16. Date of Next Meeting**

Next Parish Meeting Thursday 11<sup>th</sup> April 2024 at 7.00 pm, Tivetshall Village Hall

Meeting closed at 20.35 pm

DRAFT

**Cllr Delme Thompson:  
Report for Tivetshall Parish Council, March 2024.**

**Big Litter Pick - 1 March to 31 May 2024.**

In 2023, 1285 volunteers took part and collected more than 608 sacks of litter in our local communities. The Council will provide posters to help publicise community litter picks and also provide advice and equipment. When the event is finished, we will arrange to collect the litter if required.

There are twenty £200 prizes up for grabs across South Norfolk and every group that takes part will be given a £20 voucher to spend on their group, charity or local community.

**Play Street Grants – Norfolk County Council**

Play streets (or 'playing out' sessions) are neighbour-led, short, road closures, creating a safe space for children to play freely together on their doorstep. Any street is eligible provided it is not on an active bus route.

Key features:

- Resident-led and organised
- Short, regular road closures
- Free, child-led play
- All neighbours consulted and included
- Road legally and safely closed to through traffic
- Stewarded by residents
- Car access at walking pace
- Simple, 'normal' – not a street party!

Grant available up to £75 to fund games and sports equipment and promotional activities to get the event up and running.

For further information and advice please visit [Play Streets](#). Grant applications made through [Norfolk County Council](#).

**Council Budget 2024/25**

At the full council meeting on 21 February, I was pleased to see cross party support for a 2024/25 budget.

I was particularly pleased to support proposals for additional investment in key areas in the coming year, including:

- An 854,000 VAT refund on leisure services, to be topped up by the council and reinvested directly into leisure, at £250,000 a year for the next four years.
- £355,000 for the Household Support Fund which includes discretionary council tax support for hard pressed families.
- An additional £30,00 for the Help Hub.
- £100,000 towards the district council's role in flood prevention.
- £70,000 to strengthen enforcement of planning conditions.
- An additional £100,000 for the CAF Fund, with the limit for an individual application raised to £20,000.

**New Council Leader**

Following the recent announcement that Council leader John Fuller, will be joining the House of Lords, he has confirmed that he will step down as leader of the Conservative group and South Norfolk Council. The Conservative group will now select a new leader in the coming weeks, with details to be announced in due course.

Councillor report, March 2024, from Catherine Rowett

14/03/2024

### Council budget

The main issue in February at County Council was setting the budget for 2024-25. Despite the gloomy outlook and extensive cuts (caused by cuts in central government grant and the below inflation cap on how much council tax rise the council is allowed to request), the administration's budget proposals were passed in full council. All the opposition parties, including my Green group, presented alternative budget proposals, but the Conservatives currently still have a majority on the council.

### The MIG

The Minimum Income Guarantee is a way of subsidising the cost of care, including residential care, for severely disabled people who need to pay for care out of their allowance. It ensures that however much their care costs, they will have some income left to spend on basic necessities such as clothing, shoes, toiletries, outings and so on. The council is required to ensure that people have a certain level of income left, so even if their care costs more to provide, the council will cover the remaining cost so as to leave the person with a little income left over, and families will not be out of pocket if they have a disabled person living with them.

The Council are currently consulting on their plan to save money by reduce the MIG in Norfolk, which would mean that disabled people have to pay more for their residential or home care. This will have a considerable impact on the quality of life and personal dignity of young and working age disabled people given that we are facing continuing inflation in costs for clothing and other necessities.

The consultation opened on 19<sup>th</sup> February and closes on May 17<sup>th</sup> this year. You can take part

- Online at <https://www.norfolk.gov.uk/consultations/minimum-income-guarantee-2024-25>
- By email at [minimum-income-guarantee@norfolk.gov.uk](mailto:minimum-income-guarantee@norfolk.gov.uk)
- By post, writing to:  
The Minimum Income Guarantee Consultation 2024/25 Freepost Plus RTCL-XSTT-JZSK

Some anger has been caused because they are offering only two options, to reduce the MIG for everyone under pension age, or to reduce it for everyone under pension age and additionally reduce it even more for young people of 18 to 25. They are not offering the option of keeping it as it is. In our Green group budget proposals we had hoped to get the council to agree to resolve to retain the current levels of income for disabled people, with an adjusted rise for inflation.

### A new station for South Norfolk?

You may have seen the report in the newspaper about my proposal to get the old Fornsett station (near Long Stratton) reopened. I'm keen that communities that have a railway running nearby should have easy local access to speedy travel to Norwich and London. I suggested to the County Council that it would be worth making a capital purchase of the land on which the old station used to lie, which is currently available for purchase. Much of it is effectively a brownfield site since it was formerly the station yard, sidings and other facilities at the junction with the old line that ran to Wymondham. I am suggesting that the County could purchase it now, and hold the land as part of the County Farms portfolio, until such time as the plans for restoring the station are complete, and then later it would recoup additional income from it by leasing it for the station and associated car park and businesses etc, while potentially retaining some (or selling it) as farm land. There are many campaign groups who are keen to rebuild a good railway system, and to increase the ambitions of the county towards making that happen properly, so I shall continue to push for this, and a parkway station at Cringleford for the research park, having sown the seeds of the idea in our budget proposals for 2024.

### Road Safety Schemes:

I've been working with Adam Mayo (highways officer) to identify the best way to spend my highways budget this Spring, mainly to solve longstanding suggestions for road safety schemes that weren't awarded funding in the Road Safety Community Fund this winter. After the new financial year starts I shall have a new budget to spend and will try to pick up some other outstanding requests and new issues that have emerged since we had all that water. I'm also working on getting a county-wide scheme to make it easier to get safe speed limits if you want them--and where necessary we'll also need to push for nation-wide changes on this—and I am also investigating how we might get nation-wide solutions for the problem of large lorries following sat nav and computer generated routes that include lanes that are too narrow and too bendy for long vehicles.

### Wet weather and floods

The wet weather and flooding problems this year have been devastating for most of the villages in West Depwade. The officers have been working flat out, and have spent more than a year's budget on assistance and problem

solving, so there has been a lot of activity to try to secure additional funding to help with the costs. I apologise to the many people who have been told that their problem isn't bad enough to merit intervention, but unfortunately officers have had to prioritise situations where there is danger to life and flooding of properties. Do let me know if there are really serious problems you haven't been able to solve, and report road flooding or blocked roads to the [County flood reporting site](#). [Report a problem with a flood or road](#)

## Government schemes:

Community Ownership Fund: Round 4 update

The Community Ownership Fund has published the prospectus and guidance for Round 4, the final round of the fund. This fund helps community groups buy or renovate assets that would otherwise be lost to the community.

Capital funding available: Up to £2 million for all asset types, but most awards will be for up to £250,000 of capital funding.

Revenue funding available: No more than £50,000 or 20% of the total capital funding applied for, whichever is smaller. All groups are encouraged to apply for revenue funding, as all projects will incur initial running costs.

Round 4 Prospectus available [here](#)

Additional government guidance available [here](#)

Development support is also now available to applicants via the [new community website](#). They will also be providing informative webinars on the following topics which you can register for now:

[How to apply for the Community Ownership Fund](#)

[How to apply for the Community Ownership Fund](#)

Extension of Platinum Jubilee Village Hall funding

The government is providing additional funds for the Platinum Jubilee Village Halls Fund. The original £3m capital fund to improve and modernise village hall facilities ahead of the Platinum Jubilee was announced in 2022. An additional £5m has now been allocated.

Ofsted Consultation – the Big Listen launched

Ofsted's Chief Inspector has promised transparency and openness as they work to rebuild and strengthen the confidence of professionals and the public. As part of Ofsted's wish to improve, they have launched the Big Listen Consultation. The consultation seeks views across their work, from schools and children's social care to teacher training and early years. They are seeking views about Ofsted's work from the full range of professionals and providers with whom they work, as well as from parents, carers, children and learners. The adult survey is available [here](#). (There's going to be other consultations to get the views of children).

## County Council campaigns this month:

Food waste week 18<sup>th</sup> to 24<sup>th</sup> March

Norfolk County Council's Food Savvy team will be supporting national Food Waste Action Week, to raise awareness of food waste issues and give practical tips to help householders cut down on the amount they throw away. More information can be found on their [food savvy website](#).

Norfolk Museums - free entry during National Lottery open week

Norfolk museums that are National Lottery funded are offering free entry in [support of Lottery Open Week](#). You need to bring along a scratch card or lottery ticket. Free entry for up to six people on these dates: [Freston](#) - Wed 9 and Sat 16 March; [Great Yarmouth](#) - Sat 9 and Sat 16 March; [Holkham](#) - Tours on 12 March (booking essential) plus admission Fri 15 and Sat 16 March; [King's Lynn](#) - Fri 15 and Sat 16 March; [Lynn](#) - Sat 16 and Sun 17 March.

Contact me on

[Twitter](#) or [Facebook](#) or [email](#) for Council-related business.

See also my [facebook page](#).

*Catherine Rowett*

14<sup>th</sup> March 2024



Good evening, Chairman, Cllrs

My apologies I can't be with you in-person this evening. I am away on holiday. This report is issued as of 12<sup>th</sup> March 2024.

## **South Norfolk Council's 24/25 Budget**

The Band D level of Council Tax was increased by £5 to £170.00 from April 2024. That rise will generate approximately £265,000 to support services.

<https://www.southnorfolkandbroadland.gov.uk/news/article/421/south-norfolk-councillors-have-agreed-the-budget-for-the-coming-year>

I happily supported this because of cross-party supplementary paper agreed in advance of the meeting.

This secured in summary:

- £145,548 to top-up the Leisure Support Reserve to £1m, to be used to support the leisure service £250,000 per annum for the next 4 years.
- £355,000 into the 'Household Support Fund', to double existing support for hard pressed families in 2024/25.
- £100,000 for the flood / ditch walker for another 24 months – With the Scrutiny committee to assess whether it is meeting its objectives by September 2024.
- An additional £100,000 from an earmarked capital receipt has also been allocated to expand the Community Action Fund across the district to £150,000 with an upper grant limit increased to £20,000 per application.

## **Flooding / Ditches / Riparian Landowners**

As above SNC has an officer dedicated to these matters funded another 24 months, her name is Katie Spillman (Surface Water Drainage Officer) Phone: 01508 533941 Email: [katie.spillman@southnorfolkandbroadland.gov.uk](mailto:katie.spillman@southnorfolkandbroadland.gov.uk)

Did you know that the Parish Council have the same powers as South Norfolk, that means the Parish Council can write to the relevant landowners and get ditches cleared. Letters should be written outlining the issues that have been experienced and the terms of the Land Drainage Act 1991 that water should be allowed to flow and not be impeded. The Parish nor South Norfolk have no powers of enforcement, which lays the Water Management Team at Norfolk County Council.

PS A little bedtime reading

<https://www.legislation.gov.uk/ukpga/1991/59/part/II/crossheading/restoration-and-improvement-of-ditches>

## **Big South Norfolk Litter Pick**

South Norfolk Council's Big Litter Pick 2024 started on 1 March (to 31 May 2024) We are asking local schools, Parish councils and community groups to help us keep the district looking tidy.

In 2023, 1285 volunteers took part and collected more than 608 sacks of litter in our local communities.

<https://www.southnorfolkandbroadland.gov.uk/keeping-streets-clean/volunteer-litter-pick-area/3>

## **Play Streets Grant**

Play streets (or 'playing out' sessions) are neighbour-led, short, road closures, creating a safe space for children to play freely together on their doorstep. Any street is eligible provided it is not on an active bus route.

Play streets typically allow children to play freely, without organised games or activities. In practice, this means children cycle, scoot, skate, chalk, skip, hopscotch, kick a ball around and make up games.

The grant offers up to £75 to communities who wish to take part in the Play Streets initiative.

<https://www.southnorfolkandbroadland.gov.uk/community-funding-3/play-streets-grant>

## **Be ready for the election on 2 May (Police and Crime Commissioner)**

The period for nominations for anyone wanting to stand for election to the Police and Crime Commissioner opens on Wednesday 27 March 2024. Between 10am Wednesday 27 March and 4pm on Friday, 5 April, anyone who is eligible to, can submit the necessary paperwork to stand as a candidate in the 2 May election.

It is a requirement at these elections for all voters attending at polling stations to take with them one form of photo ID, such as a driving license, passport or bus pass. There is a Voter Authority Certificate available, free of charge, for those who don't have any of the prescribed types of ID. <http://www.gov.uk/apply-for-photo-id-voter-authority-certificate>

It is important to check now if you have one of the accepted types of ID and, if not, to apply now for a Voter Authority Certificate for free.

Whichever way you want to vote, you can't vote without first being registered as an elector. If you are not already registered, it only takes five minutes online at <http://www.gov.uk/register-to-vote>

Finally, slightly out of the ward, but for the second time The Fox and Hounds in Great Moulton has won the sought after title of South Norfolk Pub of the Year. All the details of the announced the winners of this years' South Norfolk Councils Business Awards are online here <https://www.southnorfolkandbroadland.gov.uk/news/article/428/awards-night-heats-up-as-winners-announced>

Best Wishes

Clayton Hudson

Local Member for Beck Vale, Dickleburgh & Scole, South Norfolk Council

m: 07917 060239

e: [mail@claytonhudson.co.uk](mailto:mail@claytonhudson.co.uk)

*Approved*

31-Mar-23		Running Total			
Current Account	£16,449.50	B/F	16,449.50	Unity Trust account	13,971.30
		Expenditure	24,953.64		
		Income	22,475.44		
<b>Total</b>	<b>16,449.50</b>	<b>Total</b>	<b>13,971.30</b>	<b>Total</b>	<b>13,971.30</b>



Tivetshall Parish Council

### Clerks Report

As there was no report in February as I was on leave visiting my sister in New Zealand and attending my nieces wedding which was a most enjoyable trip and apart from the jet lag of a 33-hour journey home I am now refreshed and ready to start again.

We are awaiting the decision from the Parish Partnership on another SAM 2 machine to which will add to our ability to understand the areas that have the worst speeding issues and these reports are sent to the Police by Dudley Adshead and the parish council are aware of the issues around the school at certain times and are actively trying to work with our county council to get the whole area around the school, village green and village hall as a 20 mph zone so watch this space for more information on this.

The parish council have also enrolled in the new Gov.uk email scheme and this should be up and running by the end of April and I understand that we have had a holding email address but once the scheme is finalised all councillors and the clerk will have Gov.uk email boxes and this will allow the council to work in a more professional manner and give us more protection from scams and the like.

Our handyman Nick will be out of action for a while as he has a procedure and as such will be unable to undertake his wonderful work.

The parish council have also managed to get a grant via the DHSC scheme to provide a new defibrillator and cabinet with the parish council only pay £750 rather than the £1750 these vital defibrillators cost. The parish council contacted Waveney Pumps to ask if we could site it there but received no reply and as such contacted The Old Ram and they were only too happy to help and the new defibrillator and cabinet will be sited there once received. If a new scheme becomes available, we will endeavour to contact Waveney Pumps again to get one installed there. The Parish Council thanks Victoria at The Old Ram for her assistance in siting the new defibrillator. The Parish council will also install emergency bleed kits in the 2 defibrillators we have and this will be done once they are purchased.

I look forward to seeing everyone at TTJ before I leave for my trip and always happy to chat and assist where possible and under the powers we have.

Finally if you have any issues I would ask that you email me on [tivetshallpc@outlook.com](mailto:tivetshallpc@outlook.com) rather than on the face-book site as I see the emails daily but be aware that I do only work 8.5 hours a week and that any agenda items must be received by myself 7 working days before the meeting date to give me time to get them on the agenda that I post around 7 days before the meeting actually takes place

See you all at TTJ

### **Handyman's Report**

Our handyman Nick will be out of action for a while as he has a procedure and as such will be unable to undertake his wonderful work. But has been a valuable asset since starting work in the village and will be missed while he recuperates.

Appendix 7

# Tivetshall Parish Council, Community plan.

## All parts of the plan are in reference to Tivetshalls Neighbourhood plan

We as a council have agreed to focus on and deliver the following projects and actions for the coming year (Jan 2023-Jan 2024)

Project	Why	Agreed Actions	Progress	Councillor /Clerk Lead	Date to be completed
Speeding	To reduce speeding within our villages	<p>New Sam machine working well</p> <p>To ask for the area around the school and Village green to become a 20-mph speed limit and to request the speed limit on Station Road be lowered to 50 mph</p> <p>Speed monitoring by police requested along Station Road. Clerk is submitting the reports to The Police.</p> <p>20 mph zone funding being discussed with County councillor Catherine Rowett</p>	<p>Ongoing with reports submitted at Parish council meetings</p> <p>Email to be sent to Martin Wilby on this issue ASAP</p> <p>Pressure to be kept on highways on this issue and to ensure all accidents are reported to Highways.</p>	<p>Dudley Adshead/ Clerk</p> <p>Clerk/ Carole</p> <p>Clerk</p>	<p>Ongoing Speed checks undertaken</p> <p>Ongoing</p> <p>Ongoing</p>
Playing Field	<p>Playing Field lease expires in 2022, PC not able to plan longer term.</p> <p>Secure Ownership of playing field</p>	<p>PC to discuss with landowner and identify whether a new lease is likely to be agreed.</p> <p>The clerk would contact the landowners again on the possibility of a rolling lease to allow us to keep upgrading the play area if possible</p> <p>No grants can be obtained but as we do not have a lease on the field so this cannot progress. Clerk to write to the landowners again on this for a rolling lease to help us or look to purchase the land.</p> <p>Delme mentioned on the possibility of getting the field valued via Pride in Place Grant</p> <p>The fence at the Village Hall has been made safe by Nick</p>	<p>Initial contact made with landowner.</p> <p>Keep contact going John and others to help with date to be fixed</p> <p>3 quotes are needed.</p> <p>Look at this if it gets worse</p>	<p>RA-P</p> <p>Clerk</p> <p>Clerk and helpers</p> <p>Nick</p>	<p>Ongoing</p> <p>Ongoing</p> <p>As soon as Possible</p> <p>Ongoing</p>

Pond Area/Village green Heritage project		Village sign to be completely rebuilt it is hoped we can get a local builder to do this and is into heritage building projects	Complete rebuild needed of village sign	Rob	
Litter Pick	Parish Litter Pick	Litter picks are only attended by the few and it was agreed we would probably run only 2 from now on with one being around the Easter Holiday to entice the children to join in. The other around late September to coincide with SNDC Great Litter Pick campaign. The next litter pick will be Saturday 6 <sup>th</sup> April and the clerk will produce the date on the SNDC big litter pick poster and bring to TTJ 10am-12	Ongoing  To be done ASAP	AR/SI  Clerk	Ongoing  Done
Parish Maintenance	Parish Council maintenance for Nick to attend too	Nick is doing a great job and is an asset to the community Nick to look at the entrances to the footpaths from the road. Play area received and Nick to look at and undertake any work detailed in play inspection report. Fence outside the village hall to be replaced New gate for Play area donated by Nick and we need to look at what is needed to get it installed asap. With Nicks appraisal it was felt we should look at updating the Pavilion and this would be added in to the appraisal as Nicks bug project next year. Clerk to do play area checks still Nick is back	Nick is working through the list The Clerk has given him  Need new prices for materials  Ongoing	Nick/ Clerk  Nick  Clerk  Clerk	Ongoing  Ongoing  Ongoing  Ongoing

Community Woodland	To be discussed	To look at the possibility of this and looking at areas for this to be planted	Areas to be looked at and details of what's needed to start the project	The Clerk	Ongoing
Village Hall extension	Extension to the village hall to be looked at	Three Quotes to be obtained and looked at by all to see what is needed and what grants are available	Quotes to be got asap	Everyone including the clerk	Ongoing
Community Activities	Council to look at local activities	Council to look at local activities and what grants are there to help with this	Clerk to investigate grants and possibilities on this	The Clerk	Ongoing
Public Transport	Possibility Of working with Border Hoppa to provide local transport alongside other councils	Clerk working with other councils and Long Stratton Town Council on the possibility of providing local bus services with Border hoppa to local towns. Clerk and chair will get information on website regarding community transport scheme since border-hoppa has been stopped by the county council	Work with Long Stratton Town council and others on this	The Clerk	Ongoing
Enhance Public rights of way in Parish	Looking to enhance public rights of way in the parish	Looking at extra training, funding and ways to enhance our public rights of way via various methods. Green lane and Mill Road. Quiet lane signs need replacing	Grants to be looked at	Clerk	Ongoing
Flooding	Look to assist local parishioners with flooding issues and problems	Clerk to Write to Mr Coles the landowner regarding the ditches and field on Rectory Lane/the street behind the Post office and the ditches on green lane after the last bungalow there.	Clerk to actioned Clerk to write letter and send to all councillors for agreement	Clerk	Done Ongoing

Signed ..... Chairman