

Neighbourhood Plan Report to Parish Council Meeting 7th October 2021

Steering Group Whatsapp exchanges almost daily plus emails and out putting up posters.

Reg 14 Consultation – Rachel Leggett accommodated all the amendments by the Steering Group and completed the Draft Tivetshall Neighbourhood Plan.

Printing – sign off by the Steering group of the 6 sets of the Draft Plan and Aecom Design Codes with accompanying reply forms; the Banner; the A5 leaflet for every household, A4 posters laminated and non laminated, and the Design Codes document. 15 A1 display documents were created identifying the main items of the Draft Plan for display at the Village Hall on 15th and 16th September.

The A5 notices were hand delivered to every household in the parish. A big thank you to the residents who litter picked in the morning and then delivered 95% of the households in the afternoon. At least 50% of them were young families. The Steering Group members took responsibility for posting A4 notices throughout the village on walking routes, entry to public rights of way, the noticeboards and their own homes, plus A5 notices to all local businesses.

We placed hard copies of the Draft Neighbourhood Plan at several locations throughout the village. Friends Meeting House, Lodge Road, Julies Egg Stall in Moulton Road, St Margaret's Church, The Village Hall when open to public (at TTJ Café up to 1st November and on 18 September The Village Fun Day). Plus two copies for residents to borrow and return promptly. This will enable anyone not on line, has limitations/mobility restrictions/ maybe shielding to gain access to the document. This opportunity has been taken up by a few. Rachel Leggett took responsibility for distributing the Draft Plan to all the relevant Statutory bodies.

The Parish Clerk, Alan promptly sent a modified version of the standard letter supplied by Rachel letters notifying owners of properties which feature in the Green Spaces and Non Designated Heritage Assets. These were to arrive two days before the consultation opened on 15th September.

Display boards – Along with the two pack at the Village Hall lent to us by Julie King of NPTS a further two sets were collected and returned to Broadland Council Offices.

15th September TTJ cancelled their craft stalls and we had the 15 display boards up and Steering Group plus the two new parish councillors and the Parish Clerk with Rachel Leggett on hand to explain the process to residents.

16th September the Steering Group along with Rachel Leggett were present from 2pm to 8pm for more residents to attend and view the draft plan.

The draft Plan, the 15 display panels and link are now included on the Parish Council website. This enables residents to access and respond to the documents on line. All written responses received are being entered by Steering Group members.

Next meeting of Steering Group is set for Monday 15th November. We are still meeting via Zoom. This has kept the costs down in relation to travel time and mileage expenses for Rachel to be in attendance.

The meeting will be discussing the responses from the Statutory Bodies, residents and the local businesses. Considering the relevant amendments required before moving to the next stage in the process.