



TIVETSHALL PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend the meeting of Tivetshall Parish Council for the purpose of transacting the business set out in this agenda, on **Wednesday 9th September 2020, 7.30 pm in the Village Hall**

SIGNED: *RJ Riches*

DATE: 1st September 2020

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA AND CONSIDER ANY REQUESTS FOR DISPENSATIONS**
3. **MINUTES**
 - 3.1 To approve the minutes of the 8th July Parish Council meeting
 - 3.2 Matters arising from the 8th July minutes
4. **PUBLIC PARTICIPATION**
 - 4.1 Reports from District Cllrs and County Cllr
5. **REPORT FROM CLERK AND COUNCILLORS**
 - 5.1 To receive Clerk's report – previously circulated
 - 5.2 Clerk request to undertake SiLCA training at a cost of £250.00 (bursary may be available)
 - 5.3 To receive Handyman's report
6. **TO RECEIVE VILLAGE HALL REPORT**
7. **TO RECEIVE AND UPDATE ON B4RN COMMUNITY BROADBAND**
8. **DEVELOPMENT OF THE NEIGHBOURHOOD PLAN**
 - 8.1 Bid writing by the Clerk – up-date on one still awaiting decision
 - 8.2 Progress to date - £6,000.00 funding agreed from SNC
 - 8.3 Signing the agreement with Rachel Leggett Partnership
9. **ALLOTMENTS - Up-date**
10. **SPEED AWARENESS MACHINE – Up-date**
11. **CCTV CAMERA – Up-date**
12. **PPE – TOTAL SPEND TO DATE**
 - 12.1 Request from SNC to return unspent funds for reallocation
13. **TO NOTE CORRESPONDENCE RECEIVED**
 - 13.1 Pauline James – (Internal Auditor) advising she will no longer act as an internal auditor
 - 13.2 David Disney – Hand sanitiser stations only available for retail premises
 - 13.3 Danny Crerar – How long before they can cut the grass on the green where the wild orchids grow
 - 13.4 Ash Dieback Team, Community and Environmental Science will be checking roadside trees
 - 13.5 The Big South Norfolk Litter Pick scheme has been rescheduled and will be running from 11th to 27th September.
 - 13.6 SNC – Rough sleeper count
 - 13.7 Request to update Village Hall information
 - 13.8 Guidance on face coverings, possibility of creating a bespoke poster to display around the Tivetshalls
 - 13.9 Notice of Village Hall fundraising event scheduled for 11th October
14. **REVIEW OF RULES REGARDING THE USE OF THE VILLAGE SPORTSFIELD AND PLAYPARK**

15. PLANNING APPLICATIONS

- 14.1 2020/1457 – Erection of single storey extension
Location: The Chapel, Mill Road, Tivetshall St Margaret
- 14.2 2020/1480 – Erection of link/lobby & change of use to existing store & workshop to form annexe
Location: Cherry Tree Barn, Lodge Road, Tivetshall St Margaret

16. FINANCE

- 16.1 To receive the balance of accounts and bank reconciliation
- 16.2 To receive confirmation of payments received into bank
- 16.3 To receive confirmation of payments made since 8th July 2020
- 16.4 To approve payments to include:
 - 16.4.1. Clerk's monthly gross salary for period 01/09/2020 to 30/09/2020 of £274.92 plus additional 15 hours in July of £158.55 and 6 hours in August of £63.42 Total gross salary September £496.89
 - 16.4.2. Handyman gross salary for July – £60.96
 - 16.4.3. Clerk's Reimbursement of Mileage - £18.45

17. TO RECEIVE ANY URGENT ITEMS FOR INFORMATION AND CARRY FORWARD TO THE NEXT MEETING

18. TO AGREE THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Proposed as Wednesday, 14th October 2020 at 7.30pm, in the Village Hall

Parish Clerk, Rosie Riches: 11 Lovat Close, Harleston, Norfolk, IP20 9HJ Telephone 07899861887