



## **TIVETSHALL PARISH COUNCIL**

### **To Members of the Council**

You are hereby summoned to attend the meeting of Tivetshall Parish Council for the purpose of transacting the business set out in this agenda, on **Wednesday 13<sup>th</sup> May 2020, 7.30 pm by way of video conferencing.**

**SIGNED:** R.J. Riches

**DATE:** 5<sup>th</sup> May 2020

### **AGENDA**

- 1. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE**
- 2. TO CONSIDER ANY APPLICATIONS FOR CO-OPTION**
- 3. TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA AND CONSIDER ANY REQUESTS FOR DISPENSATIONS**
- 4. MINUTES**
  - 4.1 To approve the minutes of the 11<sup>th</sup> March Parish Council meeting
  - 4.2 Matters arising from the 11<sup>th</sup> March minutes
- 5. PUBLIC PARTICIPATION**
  - 5.1 Reports from District Cllrs and County Cllr, if present
- 6. REPORT FROM CLERK AND COUNCILLORS**
  - 6.1 To receive Clerk's report – previously circulated
- 7. TO RECEIVE AND UPDATE ON B4RN COMMUNITY BROADBAND**
- 8. VE DAY 75<sup>TH</sup> ANNIVERSARY CELEBRATIONS**
  - 8.1 To Re- Consider PC Contribution to Event
- 9. DEVELOPMENT OF THE NEIGHBOURHOOD PLAN**
  - 9.1 Up-date following visit on site with Rachel Leggett to assess next steps
- 10. TO REVIEW REVISED STANDING ORDERS TO INCORPORATE VIDEO CONFERENCING**
- 11. TO NOTE CORRESPONDENCE RECEIVED**
  - 11.1 To note insurance renewal from Came and Company
  - 11.2 To note SNC precept payment received
  - 11.3 To note Community Infrastructure Levy (CIL) Report for 2019/2020 for Tivetshall Parish
  - 11.4 To note NO0543- 2019/20 AGAR PKF Littlejohn instructions re external audit
  - 11.5 To note Notification of play area inspection in June for Tivetshall Parish Council
  - 11.6 To note Publicity of Planning Applications
  - 11.7 To note local residents problem with bees during lockdown: Clerk was able to obtain funding covering the cost of the work on the residents behalf from the local Lions Club
- 12. FINANCE**
  - 12.1 To receive the balance of accounts and bank reconciliation
  - 12.2 To receive confirmation of payments received into bank
  - 12.3 To receive confirmation of payments made since 12<sup>th</sup> February 2020
  - 12.4 To agree Clerk's ability to carry out overtime as necessary
  - 12.5 To approve payments to include:
    - 12.5.1. Clerk's monthly gross salary for period 23/03/2020 to 30/04/2020 of £354.74
    - 12.5.2. Clerk's monthly gross salary for period 01/05/2020 to 31/05/2020 of £274.92 plus additional hours of £126.00. Total gross salary £400.92
    - 12.5.3. Clerk's reimbursement of expenses (office supplies/printer ink) - £17.99
    - 12.5.4. Clerk's Reimbursement of Mileage - £30.15
    - 12.5.5. Clerk's Reimbursement of PPE - £310.50

**13. TO RECEIVE ANY URGENT ITEMS FOR INFORMATION AND CARRY FORWARD TO THE NEXT MEETING**

**14. TO AGREE THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING**

Proposed as Wednesday, 10<sup>th</sup> June 2020 at 7.30pm, by way of video conferencing

Parish Clerk, Rosie Riches: 11 Lovat Close, Harleston, Norfolk, IP20 9HJ Telephone 07899861887