



## TIVETSHALL PARISH COUNCIL

### **General Information**

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (LAPCP Regulations 2020) allow the use of remote meetings while social distancing is in place

### **Notice of Meeting**

You are cordially invited to attend a meeting of **Tivetshall Parish Council** which will be held by way of video conferencing on **Wednesday 10<sup>th</sup> February 2021 at 7.30pm** to consider the business detailed below and there will be an opportunity for public participation after Agenda Item 3

Members of the public are welcome to attend by either phone, computer or other device. Please contact the clerk for further information on how to join the meeting on 07899861887 or email [parish.clerk@tivetshall.org.uk](mailto:parish.clerk@tivetshall.org.uk)

**SIGNED:** R J Riches

**DATE:** 28<sup>th</sup> January 2021

**Members of the press and public are welcome to attend -  
there will be an opportunity for public participation after agenda Item 3**

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## AGENDA

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA AND CONSIDER ANY REQUESTS FOR DISPENSATIONS**

### **3. MINUTES**

- 3.1 To approve the minutes of the 13<sup>th</sup> January Parish Council meeting
- 3.2 Matters arising from the 13<sup>th</sup> January minutes

### **PUBLIC PARTICIPATION**

### **4. REPORT FROM CLERK AND COUNCILLORS**

- 4.1 Reports from District Cllrs and County Cllrs
- 4.2 To receive Clerk's report – previously circulated
- 4.3 To receive Handyman's report

### **5. RESIGNATION OF CHAIRMAN**

### **6. RESIGNATION OF CLERK – ARRANGEMENTS FOR HANDOVER FROM CLERK**

### **7. TO RECEIVE VILLAGE HALL REPORT**

### **8. DEVELOPMENT OF THE NEIGHBOURHOOD PLAN - UPDATE**

- 8.1 Progress to date
- 8.2 Finance to date

### **9. FLOODING MITIGATION FOR PROPERTY AND HIGHWAYS.**

### **10. ALLOTMENTS - Up-date (if any)**

### **11. AGREEMENT OF FINANCIAL REGULATIONS AS REVEIUED AT THE JANUARY MEETING**

## **12. PLANNING APPLICATIONS**

12.1 2021/0042 & 2021/0107 LOCATION: Elm Tree Farm. School Road, Tivetshall St Margaret  
PROPOSAL: Variation of condition 2 of 2010/1063 & 2010/1064 – to revise design to Dwelling 3 and site layout

12.2 2021/0073 LOCATION: Imon, The Street, Tivetshall St Mary. PROPOSAL: Erection of single storey front and side extension and new pitched roof to garage.

12.3 2021/0134 LOCATION: 10 Moulton Road, Tivetshall St Margaret. PROPOSAL: Proposed single and two storey rear extension, detached garage and new porch

## **13. TO NOTE CORRESPONDENCE RECEIVED**

13.1 Email from concerned resident re a water hose which has been installed on Rectory Road coming from Robins Croft , the hose runs across Rectory Road and into the opposite property. Can the council look into whether the permissions have been obtained for this? The extra noise and traffic has become a nuisance to us.

13.2 Email from Martin Wilby: To confirm that a grant of £300.00 has been awarded for village hall kitchen equipment.

13.3 Email from concerned resident re Planning application ref 2020/2386 Land adjacent to Wagtail Lodge Rectory Road Tivetshall

13.4 Email request from resident regarding speed limit on Station Road

13.5 Email request from resident regarding breakdown of precept request

13.6 Letter from David Baker re drainage issues & telephone call from Mr Prewer confirming that he does indeed maintain the drainage surrounding his land.

## **14. TO APPOINT INTERNAL AUDITOR**

### **15. FINANCE**

15.1 To receive the balance of accounts and bank reconciliation

15.2 To receive confirmation of payments received into bank -

15.3 To receive confirmation of payments made since 13<sup>th</sup> January 2020

15.4 To approve payments to include

12.4.1 MP Stevenson & Sons - Christmas Tree - £144.00

12.4.2 CAN membership - £20.00

12.4.3 ICO – GDPR/Data Protection Act 2018 - £40.00

12.4.4 Clerk's monthly gross salary for period 01/02/2021 to 28/02/2021 of £368.22 plus additional hours Nov 2020 £97.47, Dec 2020 £119.13 Jan 2021 £32.49 total £617.31

12.4.5 Clerks final gross salary (March) to include all annual leave owing £368.22

12.4.6 Clerk's reimbursement of exp (office supplies; Zoom, Postage Stamps) - £44.62

Clerks reimbursement of mileage – £23.85

12.4.7 Handyman gross salary (Feb) - £41.64

## **16. STAFFING MATTERS (CONSIDER EXCLUDING THE PUBLIC)**

TO RECEIVE ANY URGENT ITEMS FOR INFORMATION AND CARRY FORWARD TO THE NEXT MEETING

## **17. TO AGREE THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING**

Proposed as Wednesday, 10<sup>th</sup> March 2021 at 7.30pm