



TIVETSHALL PARISH COUNCIL

I give notice and summon members to attend the next meeting of **Tivetshall Parish Council** which will be held by way of video conferencing on **Wednesday 10 March 2021 at 7.30pm** to consider the business detailed below.

The meeting will be held using the Zoom platform:

<https://zoom.us/j/99505970488?pwd=WkxSbDFnVTV3RnozOFplc2ZZOEN6Zz09>

Meeting ID: 995 0597 0488

Passcode: 206536

SIGNED: *J King*

DATE: 4 March 2021

**Members of the press and public are welcome to attend -
there will be an opportunity for public participation, item 6**

AGENDA

1. To consider apologies for absence
2. To consider declarations of interest on items on the agenda and consider any requests for dispensations
3. Minutes
 - 3.1. To approve the minutes of the 10 February 2021 Parish Council meeting
 - 3.2. Matters arising from the 10 February 2021 meeting (**for information only**)
4. Public Participation to include reports from District and County Councillors
5. Parish Clerk
 - 5.1. To agree the arrangements with Julie King as Locum Clerk
 - 5.2. To agree the procedure for the appointment of a substantive clerk
6. To consider the co-option of councillors and/or to consider the recruitment of additional councillors
7. Reports from Clerk and Councillors
 - 7.1. To receive a verbal report from the Clerk
 - 7.2. To receive the Handyman's report
8. To consider a list of possible 'Handyman tasks' for the future and to agree those which should be carried out including a timescale/priority
9. To receive the Village Hall report
10. Development of the Neighbourhood Plan – update
 - 10.1. Progress to date
 - 10.2. Finance to date
 - 10.3. To consider attendance at the free Eastern Community Homes online events
11. To hear an update on flooding mitigation for property and Highways
12. To hear an update on the acquisition of land for allotments
13. To hear an update on the renewal of the lease of the playing field
14. To consider the latest report from the SAM 2 speed device
15. To consider outstanding and new Highway issues and to consider any necessary action including:
 - 15.1. Signpost Lodge Road
16. To consider a response to the Greater Norwich Local Plan Regulation 19 publication

17. To consider the Council's response to the death of a senior royal
18. To consider the arrangements for the Annual Parish Meeting
19. To consider signage for the play area
20. To hear an update on the Village Gateway project
21. To consider the backing up of data on the Parish Council laptop
22. To hear an update on the action being taken to remove obstructions from BOAT (byway open to all traffic) 36
23. To consider requesting additional TPOs (Tree Preservation Orders)
24. Planning, to consider a response to the following planning applications:
 - 24.1. 2021/0322 & 2021/0323 – The Old Ram, Ipswich Road – Installation of replacement signage to include one externally illuminated panel to existing post, 2xnon-illuminated amenity boards, one set of sign written letter/logo, one lantern and 3 post mounted car park directional signs.
 - 24.2. 2021/0292 – Rosemary Cottage, Hales Street – Erection of detached double garage to side of dwelling
 - 24.3. 2021/0396 – Elm Tree Farm, School Road – Proposed access driveway to serve permitted residential dwellings
 - 24.4. 2021/0397 – Elm Tree Farm, School Road – Proposed change of use of agricultural land to residential curtilage for permitted dwellings
25. To note correspondence received
26. Finance
 - 26.1. To receive the balance of accounts and bank reconciliation
 - 26.2. To note receipts since the last meeting
 - 26.3. To note payments made since the last meeting
 - 26.4. To approve the following payments

HMRC	Tax and NI	£169.61
R Riches	Expenses	£27.89
Hussey Knights Ltd	Posters and surveys (Neighbourhood Plan)	£105.00
Gareth Hill	Salary and expenses	tbc
 - 26.5. To consider switching to online banking
 - 26.6. To agree the bank mandate change to remove the ex-clerk and an ex-councillor from the account and to consider adding a new correspondence address and new signatory/ies
27. To receive any urgent items for information and to consider items for the next agenda
28. To agree the date and time of the next Parish Council meeting – Wednesday 14 April 2021