



TIVETSHALL PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend the meeting of Tivetshall Parish Council for the purpose of transacting the business set out in this agenda, on **Wednesday 10th June 2020, 7.30 pm in the Village Hall**

SIGNED: *RJ Riches*

DATE: 1st June 2020

AGENDA

- 1. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA AND CONSIDER ANY REQUESTS FOR DISPENSATIONS**
- 3. MINUTES**
 - 3.1 To approve the minutes of the 13th May Parish Council meeting
 - 3.2 Matters arising from the 13th May minutes
- 4. PUBLIC PARTICIPATION**
 - 4.1 Reports from District Cllrs and County Cllr, if present
- 5. REPORT FROM CLERK AND COUNCILLORS**
 - 5.1 To receive Clerk's report – previously circulated
 - 5.2 Clerk requests to be able to undertake some basic training provided by NALC at a cost of £80.00 plus VAT for 4 training sessions on Zoom
- 6. TO RECEIVE AND UPDATE ON B4RN COMMUNITY BROADBAND**
- 7. DEVELOPMENT OF THE NEIGHBOURHOOD PLAN**
 - 7.1 Up-date following 1st training session by the Clerk and next steps
 - 7.2 Bid writing (2 bids) by the Clerk – up-date
 - 7.3 Forming a team to get started
- 8. HEDGE CUTTING AROUND THE VILLAGE HALL**
 - 8.1 Discussion on the "Countryside Act" and clarification of restrictions imposed by councillors
- 9. EMERGENCY PLAN – Review**
- 10. PPE – TOTAL SPEND TO DATE**
 - 10.1 Discussion on the purchase of further PPE or other requirements
- 11. PLANNING APPLICATION – 2020/0937 – Proposal; Erection of 2 single storey dwellings new vehicular access Location; land south of Ram Lane, Tivetshall St Mary**
- 12. TO NOTE CORRESPONDENCE RECEIVED**
 - 12.1 To note Storage of VH Item in Pavilion (BBQ)
 - 12.2 Up-date on 14 School Road
 - 12.3 Church Ruins – request from member of the public for more information
- 13. FINANCE**
 - 13.1 To receive the balance of accounts and bank reconciliation
 - 13.2 To receive confirmation of payments received into bank
 - 13.3 To receive confirmation of payments made since 12th February 2020
 - 13.4 To approve payments to include:
 - 13.4.1. Clerk's monthly gross salary for period 01/06/2020 to 30/06/2020 of £274.92 plus 16.5 additional hours of £174.40 Total gross salary £449.32
 - 13.4.2. Handyman gross salary for May – £91.44
 - 13.4.3. Clerk's reimbursement of expenses (office supplies/paper) - £5.99
 - 13.4.4. Clerk's Reimbursement of Mileage - £40.95

- 13.4.5. NALC invoice – Introduction to Neighbourhood Planning £54.00
- 13.4.6. HMRC - £80.20
- 13.4.7. Excite Solutions (grass cutting) - £172.80

14. TO RECEIVE ANY URGENT ITEMS FOR INFORMATION AND CARRY FORWARD TO THE NEXT MEETING

15. TO AGREE THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Proposed as Wednesday, 8th July 2020 at 7.30pm, in the Village Hall

Parish Clerk, Rosie Riches: 11 Lovat Close, Harleston, Norfolk, IP20 9HJ Telephone 07899861887